

Celeste Kilgore

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WORK EXPERIENCE

The University of Michigan School of Information

Sep. 2021 – April 2023

Teaching Assistant

Ann Arbor, MI

- Teaching assistant for the course *Programs, Information, and People*. This course introduces students to coding in Python.
- Collaborated with professors on teaching discussion sections, answering students' questions and grading projects/exams.
- Hosted bi-weekly office hours to offer support and assistance to students 1-on-1.

Southern Maine Planning and Development Commission

May – Aug. 2022

Data Management Intern

Saco, ME

- Synthesized complex data sets into visualizations and narratives to highlight the needs of local communities.
- Assisted on the writing and development of several comprehensive plans which serve to aid local towns and cities in planning for their futures.
- Worked with GIS to develop interactive maps highlighting important community resources.

Kenai Fjords Wilderness Lodge

May – Aug. 2021

Server

Seward, AK

- Delivered exceptional, friendly, and fast service at an upscale restaurant.
- Answered questions about menu selections and made recommendations when requested.
- Accurately recorded orders and partnered with team members to serve food and beverages.
- Effectively communicated with kitchen staff regarding customer allergies, dietary needs, and preferences.

Safehouse Center

Oct. 2020 – Sep. 2021

Helpline Advocate

Ann Arbor, MI

- Answered the 24-hour domestic violence/sexual assault helpline.
- Provided crisis intervention, advocacy, education, and practical assistance to survivors of domestic violence and sexual assault.
- Interacted with and aided the survivors and children staying in the 50-bed SafeHouse shelter.
- Provided administrative support to shelter staff and helped upkeep the helpline office.

Willard Scoops

May 2017 – Aug. 2020

Assistant Manager

South Portland, ME

- Oversaw employee work to ensure compliance with company policies and food safety guidelines.
- Managed employee's schedules, relations, and trainings.
- Prepared the shop's signature gourmet ice cream flavors on a weekly basis.
- Ensured the shop atmosphere was always clean and inviting; performed opening and closing procedures.
- Managed cash register during each shift, served ice cream to customers, and addressed all customer service needs.

EDUCATION

Rithm School

2023-2024

- I am currently a student at Rithm School where I am studying to become a Software Engineer.

University of Michigan

2019 - 2023

BA Cognitive Science, Minor in Quantitative Methods in the Social Sciences

Ann Arbor, MI

- 3.65/4.0 GPA, James B. Angell Scholar 2022, University Honors 2020-2023, Nancy W. Walls Dean's Merit Scholarship.
- Studied abroad in Copenhagen, Denmark during spring 2022 semester (Danish Institute for Study Abroad).
- Active in Alpha Phi Omega Service Fraternity, Ultimate Frisbee, and Backpacking Club.

Cape Elizabeth High School

2015 - 2019

- Top 10% of Graduating Class. Smith College Book Award Recipient, National Honor Society, Maroon Medal Society.

SKILLS

- **Skills:** Python, Javascript, HTML, CSS, Excel, R, Tableau, Microsoft Office, French.
- **Interests:** Computer Science, User Experience, Data Science, Psychology, Decision-Making, Sustainability.