Area-Specific Strategies Notes

**Name:** Click or tap here to write your name.

# Overview

You will make contacts and network with people in their region or industry **every week** this semester. In Weeks 02–05, you will be researching the best strategies to: make contacts; network with people; find and apply for jobs; polish your résumé/CV and supporting documents; get an interview and interview well. You will schedule an appointment and meet with a contact in your region and/or industry who can help you better understand these strategies.

In Week 05, you will determine your best strategies and set a semester goal to do something to network with the right people and/or find the right job. See [Semester Goal Ideas](https://content.byui.edu/integ/gen/8f42baa7-78c0-4a04-bf7f-98dfeda0e82e/0/gs170_resource_SemeseterGoalIdeas.pdf). The rest of the semester you will follow these strategies to network and apply for jobs, and work to achieve your goal.

Take notes as you answer the following questions in your research and/or meeting with the area-specific contact. Refer to the [Area-specific Strategies](https://content.byui.edu/integ/gen/8f42baa7-78c0-4a04-bf7f-98dfeda0e82e/0/gs170_help_ResearchAreaSpecificStrategies.pdf) help page to guide your efforts.

# Notes

What are the best strategies in my region and industry to:

## Make contacts and network with people?

Click or tap here to write your notes.

What are thetop two digital profile or ePortfolio sites to use in my region and industry?

Click or tap here to write your notes.

## Find job opportunities and apply for jobs?

Click or tap here to write your notes.

## Format and polish my résumé/CV and supporting communications?

Click or tap here to write your notes.

## Get an interview and interview well?

Click or tap here to write your notes.

## Use appropriate professional attire when contacting, networking or interviewing?

Click or tap here to write your notes.

## Communicate with my current employer?

* When should I let them know I am applying to other jobs, or should I at all?
* When should I let them know that I have a job offer, or should I?
* How many weeks of notice should I give my current employer before I leave their employ?

Click or tap here to write your notes.