

Celine Roure

Melbourne
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0424 000 000

I am aspiring to become Web-developer

Friendly and supportive team player, I am passionate about solving problems. After being a full-time mum for almost three years, I am ready for new challenges and get all the chances I can for a successful career change. With a background in marketing, I would like to use this knowledge and evolve into a more technical job. I am super motivated to start this new journey!

Work experience

2017- 2018

River Garden
Early Learning
Guardian Group
South yarra, VIC

Early Childhood Educator

From 1 to 2 years old's room

Supervised and interact effectively with children in open spaces areas
Developed a positive and respectful relationships with children and families
Provided creative and natural experiences to support children's learning based on children's interests
Cared in health and hygiene, maintained the room safe
Participated in food serving
Participated in daily reflections and observations on Storypark
Accompanied Children to excursions

2015-2016

Woodland Education
Early Learning
Guardian Group
Melbourne, VIC

Early Childhood Educator

In Toddler room

Supervised and interact effectively with children
Developed a positive and respectful relationships with children and families
Followed the room's routine and participated in the room's program
Participated weekly in learning stories and daily reflections on Xplor
Provided experiences to support children's learning based on children's interests,
Initiated daily physical, musical or artistic learning experiences

2013 - 2011

Pacifica
Crédit Agricole Group
Montpellier, France

Insurance Claims Processor

Department specialised in agriculture.

Gained comprehensive knowledge of agricultural insurance policy
Processed Recording claims by telephone and mail.
Validated claims and contracts using current applicable guidelines and executed risk evaluation through effective investigation and follow-up.
Evaluation of damage and taking decisions to send an expert.
Analysis of expert reports and payments (up to \$22K) while applying the appropriate reimbursement when due, audits, and assigned tasks.

2010

Groupe Y.Perez
Montpellier, France

Marketing and Administration Assistant

For 5 brands specialised in professional Cosmetics products.
Analysed market and business opportunities.
Analysed sales report weekly and managed the stock
Managed customer product returns and exchanges
Elaborated communication and promotion.
Participated in designing and arranging window displays.
Organised and representative in trade exhibitions in Paris.

2008-2006

CANDILLON-RABEC
Alès, France

Client Services Representative

Insurance broker
Thorough knowledge of terms and conditions for 5 different companies
Conferred with customers by telephone or in person in order to provide
information about products and services
Produced quotes for home contracts, automobile contracts
Subscription insurance policies

Education

Diploma of I.T (in progress)

Coder Academy, Melbourne, VIC 2021

Certificate 3 in Early Childhood Education and Care

Melbourne Polytechnic, Preston, VIC, 2015

Master of Marketing and Sales Management

Montpellier Management, France, 2010

Diploma in Insurance

Nîmes University - Nîmes, France, 2007

Others

Certificates of Completion:

HTML, CSS, Responsive Layout,
Command Line

Code Academy 2020

Linkedin Learning 2020

CPR

Stitches First Aid Education, VIC, Sept 2017

First Aid Certificate, Anaphylaxis and Asthma management training

*Melbourne Polytechnic, Preston, VIC,
August 2015*

Interests

Reading, education, feminism,
Hiking, sustainability,
DIY, gardening

Reference

Upon request