

****Angela Hwang****

****Contact Information:****

- Email: angela.l.hwang@gmail.com
- LinkedIn: [linkedin.com/in/angela-hwang-07734a3](https://www.linkedin.com/in/angela-hwang-07734a3)

****Profile****

Experienced professional in Information Technology and Services industry with a focus on project management, program management, strategic planning, team building, and leadership. Seeking new opportunities to utilize my skills and experience in a dynamic and challenging role.

****Skills:****

- Project Management
- Project Delivery
- Program Management
- Strategic Planning
- Team Building & Leadership
- Change Management
- Vendor Management
- Public Speaking
- Budgets & Negotiation
- Customer Service
- Training
- New Business Development
- Process Improvement
- Nonprofits
- Sales Operations

****Work Experience:****

****Customer Support Associate****

TEKsystems, Seattle, WA

[Start Date] - Present

- Managed and prioritized multiple projects simultaneously to ensure on-time delivery
- Collaborated with cross-functional teams to improve processes and increase efficiency
- Provided exceptional customer service to clients and candidates
- Developed and implemented training programs for new hires
- Utilized change management techniques to implement new systems and processes

****Education:****

[Degree], [Major], [University Name], [Graduation Year]

****Certifications:****

- Project Management Professional (PMP) Certification, Project Management Institute
- Six Sigma Green Belt, American Society for Quality

****Languages:****

- English - Fluent
- [Another Language] - Intermediate

****References Available Upon Request****

****Technical Proficiency:****

- Microsoft Office Suite (Word, Excel, PowerPoint)
- Salesforce
- JIRA
- Git (max forks: 0, max stars: 1, number of repos: 3)

****Memberships & Affiliations:****

- Project Management Institute (PMI)

- American Society for Quality (ASQ)

****Location:****

Seattle, WA, USA

[47.60, -122.33]

****Company:****

TEKsystems

Industry: Information Technology and Services

Location: Hanover, MD, USA [39.19, -76.72]

Size: 1001-5000

Founded: 1983

Website: teksystems.com