

**\*\*Andrew Rula\*\***

**\*\*Contact Information:\*\***

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**\*\*Personal Information:\*\***

- First Name: Andrew
- Last Name: Rula
- Gender: Male
- LinkedIn: linkedin.com/in/andrewrula
- Facebook: facebook.com/andrew.rula
- Twitter: twitter.com/ajrula
- GitHub: github.com/andrewrula

**\*\*Education and Training:\*\***

[Your Education and Training Here]

**\*\*Skills:\*\***

- Creative writing
- Publications
- Editing
- Writing
- Editorial
- Journalism
- Newspapers
- Literature
- Fiction
- Poetry
- Social media
- HTML
- Javascript
- CSS

**\*\*Work Experience:\*\***

**\*\*Project Manager | Project Management\*\***

Broad Institute, Boston, MA, USA

April 2019 - Present

[Company Description: Broad Institute is a research institute in the field of genomic medicine and a major biomedical research organization. It is an independent, non-profit research institution established in 2003 with a mission to make a significant impact on human health by using genomics to understand the molecular basis of disease and develop new approaches to diagnostics and therapeutics.]

- Manage projects from conception to completion, ensuring they are delivered on time and within budget.
- Collaborate with cross-functional teams including research scientists, engineers, data analysts, and IT professionals.
- Utilize project management tools such as JIRA, Trello, and Asana to manage project timelines, prioritize tasks, and track progress.
- Communicate regularly with stakeholders to provide updates on project status and address any concerns or issues.
- Implement and maintain documentation for projects, including project plans, requirements documents, and user stories.

**\*\*Industry:\*\*** Internet / Industry 2: Operations

**\*\*Company:\*\*** Broad Institute

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molecular basis of disease and develop new approaches to diagnostics and therapeutics.]

**\*\*Location:\*\*** Boston, MA, USA

[Company Location: Broad Institute is located at 415 Main Street in Cambridge, Massachusetts. It is a short commute from downtown Boston and easily accessible by public transportation.]

**\*\*Industry:\*\*** Research

**\*\*Job Title:\*\*** Project Manager

**\*\*Sub Role:\*\*** Project Management

**\*\*Keywords:\*\*** project management, research, collaboration, communication, documentation, JIRA, Trello, Asana.

**\*\*Languages:\*\*** English (Fluent)

**\*\*Availability:\*\*** Full-time

**\*\*Salary Expectations:\*\*** \$70,000 - \$85,000 per year

**\*\*GitHub:\*\***

- Repositories: 5
- Forks: 0
- Stars: 1

**\*\*Professional Development:\*\***

[List any relevant courses, certifications, or training programs you have completed.]

**\*\*Education:\*\***

[List your educational background, including degrees earned and institutions attended.]

**\*\*Certifications:\*\***

[List any professional certifications you hold.]

**\*\*Languages:\*\***

[List any languages you speak fluently.]

**\*\*References:\*\***

Available upon request.