

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PANIS			
FIRST NAME	CELWYN ALEXIS	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	BALASE			
3. DATE OF BIRTH (mm/dd/yyyy)	08/07/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	CAGAYAN DE ORO CITY	If holder of dual citizenship, please indicate the details.		
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:			
7. HEIGHT (m)	1.62 m	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street PUROK 2 ANITO Subdivision/Village Barangay MAMBAJAO CAMIGUIN City/Municipality Province 9100	
8. WEIGHT (kg)	60.5 kg		ZIP CODE	
9. BLOOD TYPE	AB		18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street PUROK 2 ANITO Subdivision/Village Barangay MAMBAJAO CAMIGUIN City/Municipality Province 9100
10. GSIS ID NO.	N/A			ZIP CODE
11. PAG-IBIG ID NO.	121152565287			
12. PHILHEALTH NO.	150500901499			
13. SSS NO.	08-1428059-5	19. TELEPHONE NO.	N/A	
14. TIN NO.	932-114-855	20. MOBILE NO.	09057620224	
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	celwynalexispanis@gmail.com	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GUIANG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ETHER	NAME EXTENSION (JR., SR) N/A	PENIEL ALEXIS G. PANIS	08/15/2017
MIDDLE NAME	GAMALI		PHIL JETHRO G. PANIS	07/03/2019
OCCUPATION	TEACHER I		PAUL JACOB G. PANIS	10/02/2025
EMPLOYER/BUSINESS NAME	DEPARTMENT OF EDUCATION			
BUSINESS ADDRESS	MAMBAJAO NATIONAL HIGH SCHOOL			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	PANIS			
FIRST NAME	MAXIMILIAN	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	CODOY			
25. MOTHER'S MAIDEN NAME				
SURNAME	BALASE			
FIRST NAME	THELMA			
MIDDLE NAME	BATAHOY	(Continue on separate sheet if necessary)		

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CASINGLOT ELEMENTARY SCHOOL	ELEMENTARY	1990	1997	GRADUATED	1997	N/A
SECONDARY	PUNTOD NATIONAL HIGH SCHOOL	HIGH SCHOOL	1997	2002	GRADUATED	2002	N/A
VOCATIONAL / TRADE COURSE	SIAM FOUNDATION INC.	ONE-YEAR COMPUTER TECHNICIAN COURSE	2002	2003	GRADUATED	2003	N/A
	TESDA - CAMIGUIN SCHOOL OF ARTS AND TRADE	BOOKKEEPING NATIONAL CERTIFICATE III	2021	2021	COMPLETED	2021	N/A
COLLEGE	CAPITOL UNIVERSITY	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION-HRDM	2008	2014	GRADUATED	2014	N/A
	CAMIGUIN POLYTECHNIC STATE COLLEGE	PROFESSIONAL EDUCATION - BACHELOR OF TECHNOLOGY AND LIVELIHOOD EDUCATION- HOME ECONOMICS	2021	2022	COMPLETED	2022	N/A
	BRIGHAM YOUNG UNIVERSITY-PATHWAY WORLDWIDE	PATHWAY CONNECT 1-3	JAN. 2025	JUNE 2025	COMPLETED	2025	N/A
	BRIGHAM YOUNG UNIVERSITY-IDAHO	ASSOCIATE DEGREE IN SOFTWARE DEVELOPMENT	2025	ONGOING			
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE		
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	LDS CHURCH ORGANIZATION	07/28/2008	PRESENT	N/A	PRESIDENT'S COUNSELOR/ CLERK/TECHNOLOGY SPECIALIST/ TEACHER AND MISSIONARY	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ZOHO ACCOUNTING COURSE	09/24/2024	09/24/2024	8 HOURS	TECHNICAL	ACADEMY FOR CREATING ENTERPRISE
	XERO ACCOUNTING COURSE	09/17/2024	09/17/2024	8 HOURS	TECHNICAL	ACADEMY FOR CREATING ENTERPRISE
	XERO ACCOUNTING COURSE	10/9/2024	10/9/2024	8 HOURS	TECHNICAL	ACADEMY FOR CREATING ENTERPRISE
	4Rs FOR VIOLENCE AGAINST WOMEN AND CHILDREN (VAWC) CASES	05/06/2024	05/08/2024	24 HOURS	TECHNICAL	CAMIGUIN GENERAL HOSPITAL
	THE TEACHER AS A PERSON	04/27/2024	04/27/2024	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	BASIC LIFE SUPPORT TRAINING	01/23/2024	01/24/2024	16 HOURS	TECHNICAL	CAMIGUIN GENERAL HOSPITAL
	THE ART AND STYLE OF HANDLING PARENT TEACHER CONFERENCES	7/10/2023	7/10/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	THE ART OF QUESTIONING	09/30/2023	09/30/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	INTERACTIVE AND INNOVAIVE TEACHING STRATEGIES	9/9/2023	9/9/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	PREPARING ELECTRONIC PORTFOLIO	9/9/2023	9/9/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	INTEGRATING TECHNOLOGICAL TOOLS IN TEACHING	2/9/2023	2/9/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	TEACHING STRATEGIES IN THE NEW NORMAL	2/9/2023	2/9/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	ARTIFICIAL INTELLIGENCE IN EDUCATION	08/19/2023	08/19/2023	2 HOURS	TECHNICAL	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.
	TEAM BUILDING ACTIVITY	06/07/2023	06/08/2023	16 HOURS	TECHNICAL	CAMIGUIN GENERAL HOSPITAL
	LACTATION MANAGEMENT	05/09/2023	05/09/2023	8 HOURS	TECHNICAL	CAMIGUIN GENERAL HOSPITAL
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	TEACHING	N/A		CAPITOL UNIVERSITY ALUMNI		
	DRAWING/PAINTING/SKETCHING			JUNIOR PEOPLE MANAGEMENT ASSOCIATION		
	ANIMATION AND VIDEO EDITING			WORKING SCHOLAR ASSOCIATION		
	CREATING WEB PAGES, GAMES ETC.			STUDENT PEER FACILITATOR ASSOCIATION		
	FISHING			LATTER-DAY SAINT STUDENT ASSOCIATION		
				PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS (PAFTE) INC.		
(Continue on separate sheet if necessary)						
SIGNATURE		DATE				

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div>	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<div><input checked="" type="checkbox"/> YES<input type="checkbox"/> NO</div> <div>If YES, give details: _____ FINISHED OF CONTRACT _____</div>	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>	
39. Have you acquired the status of an immigrant or permanent resident of another country?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)			
NAME		ADDRESS	TEL. NO.
GLOFELIA J. UAYAN		CAGAYAN DE ORO CITY	
MELODY D. RIBO		MAMBAJAO CAMIGUIN	9774239415
GERWIN B. CADORNA		MAMBAJAO CAMIGUIN	9657881525
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		<div><div>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)</div><div>With full and handwritten name tag and signature over printed name</div><div>Computer generated or photocopied picture is not acceptable</div><div>PHOTO</div></div>	
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <div>Government Issued ID: PRC ID</div> <div>ID/License/Passport No.: 2065645</div> <div>Date/Place of Issuance: 07/08/2023 CAMIGUIN</div>		<div></div> <div>Signature (Sign inside the box)</div> <div></div> <div>Date Accomplished</div>	
		<div></div> <div>Right Thumbmark</div>	
SUBSCRIBED AND SWORN to before me this _____ fiant exhibiting his/her validly issued government ID as indicated above.			
<div></div> <div>Person Administering Oath</div>			