Meeting Agenda and Minutes

Meeting Title: Group 35 | Project Kick-off Meeting
Date: 1 April
Time: 3-4pm on Friday
Attendees: Professor Simon Dennis
- UoM academic supervisor: Astrid Zeman
- Group 35: Keang Xu, Cenxi Si, Guoan Wang, Manish Kumar Shaw

Item: Introductions
Allocated time: 15 minutes
Notes: Group members' self-introduction and Professor Simon's introduction

Item: Project Scope/Overview and Expected Outcomes
Allocated time: 30 minutes
Notes: The online behavior is having a big impact on what people are doing in the real world. We don't know whether there is a causal connection between people's actions online and offline or vice versa. This project is to test out whether CCM method is valid to find relationships between online and offline behaviors, but it is not to find whether there is a relationship between online and offline. If we find the CCM method works, it could be applied in a large range of specific questions.

Item: Go through the key concepts of CCM
Allocated time: 30 minutes
Notes: The video link is provided as following (start from around 32 minutes).
    https://www.youtube.com/watch?v=hgJ8znnNNC0

Item: Timelines and Communications
Allocated time: 10 minutes
Notes:
1. Timeline will be able to decide in next meeting
2. Meeting once for two weeks

Item: Next Steps
Allocated time: 5 minutes
Notes: what our team needs to do before next meeting:
1. Decide which language to use: Python or R
2. Go through the example scripts of using CCM
3. Understand relevant concepts in provided papers and video