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# César Siguencia

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**Portfolio:** [cesarsiguencia.github.io](https://cesarsiguencia.github.io)  
**GitHub:** [github.com/cesarsiguencia](https://github.com/cesarsiguencia)

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Full stack web developer with a strong background in education and passionate about developing new technologies. Team player with extensive experience in customer service and data management who prioritizes communication, career development, and organization at any workplace. Biggest strengths include time management, creativity, availability to others, and having a “whatever it takes” attitude towards challenges.

## SKILLS

**Front End:** HTML5, CSS3, JavaScript, JQuery, Bootstrap, Handlebars, React

**Back End:** Node, Express, Python, MySQL, OOP, MVC, Sequelize, MongoDB, Mongoose, APIs, RESTful, GraphQL, bcrypt

**Development Technologies:** Git, GitHub, Heroku, VSCode, Terminal, Insomnia, Apollo

**Computer Skills:** Microsoft Office Suite, Google Drive, Apple OSX, Windows, Logic Pro, Final Cut Pro, MailChimp

**General Skills:** Multitasking, data and systems management, managing small teams, HR, public speaking, presentation experience, customer support experience, extensive verbal and writing skills, audio and video production, IT/hardware support

## PROJECTS

### **Dine N’ Wine**

[github.com/cesarsiguencia/dine-n-wine](https://github.com/cesarsiguencia/dine-n-wine) | [cesarsiguencia.github.io/dine-n-wine](https://cesarsiguencia.github.io/dine-n-wine)

- An international recipe site for users to search for instructions, ingredients, nutrition facts, and save favorites
- Role: Front end developer | Tools: HTML, CSS, JavaScript, APIs,

### **Weather Dashboard**

[github.com/cesarsiguencia/weather-dashboard](https://github.com/cesarsiguencia/weather-dashboard) | [cesarsiguencia.github.io/weather-dashboard](https://cesarsiguencia.github.io/weather-dashboard)

- A weather search application that details conditions of each city along with an interactive search history
- Role: Sole developer | Tools: HTML, CSS, Bootstrap, JavaScript, APIs

### **Save My Notes**

[github.com/cesarsiguencia/save-my-notes](https://github.com/cesarsiguencia/save-my-notes) | [frozen-refuge-80298.herokuapp.com/](https://frozen-refuge-80298.herokuapp.com/)

- Note taking app for saving and deleting user notes using back end technologies
- Role: Back end developer | Tools: NoSQL, Sequelize, Express, RESTful routes

## WORK EXPERIENCE

### **Mount Carmel-Holy Rosary School, New York, NY**

#### ***Operations Coordinator***

**October 2021 - Present**

Manage student tuition collection system, financial aid, school metrics, and data alignment. Reconciliation of deposits and donations from multiple parties. Manage inventory of school technology and classroom technical support. Ensures impeccable customer service is provided by all office staff to visitors and parents. Lead and prepare various student recruitment events, showcases, and faculty events. Planning of school operation logistics, schedules, field trips, and sanitation maintenance.

#### ***Key Accomplishments***

- \* Promoted to this position by school principal in the 21-22 academic year.
- \* Helped create a staff hall monitor role to ensure continuous safety and obedience from students in school public areas.
- \* Continue to fulfill all tasks from the previously held Operations Associate position.

#### ***Operations Associate***

**November 2018 - October 2021**

Communicated with families regarding student incidents, payment deadline reminders, and missing documents. Analyzed and collected general student data, school metrics, and employee payroll daily. Chaperoned 50 students from three classes daily for lunch and recess sessions. Aided the Director of Operations with Article 43 compliance, finances management, inventory, and onboarding employees. Aided the admissions team with collecting inquiries, applications, student registrations, and led tours.

#### ***Key Accomplishments***

- \* Promoted to serve as the school’s newsletter author and designer which would be sent to the school community weekly.
- \* Created and promoted a recycling program in the school for all community members to adhere and follow.

## **EDUCATION**

**Columbia University, New York, NY**

**December 2021 - May 2022**

*Certificate: Coding Boot Camp / Full Stack Web Development*

**Bowdoin College, Brunswick, ME**

**August 2014 - May 2018**

*Bachelor of Arts: Majors - Sociology and Music / Minor - Mandarin Chinese*

- First generation college graduate with 39 completed credits out of a required 32.
- Recipient of the Goldsmith Adams Research Award in 2016 for a summer study abroad in Beijing, China.
- Awarded all expenses paid service trip to volunteer at various San Francisco non-profits during one spring break.