

## **T2-OPP-CreAltiva-Studio**

### **Prioritized Features**

#### **High**

- Automatic Appointment Scheduling**

The system must automatically schedule appointments based on available dates and times, avoiding overlapping bookings. This ensures better organization and a smoother experience for clients and staff.

- Appointment reminders and alerts for important dates**

The system should automatically send notifications or reminders to clients and staff before upcoming appointments or events to reduce no-shows and improve punctuality.

- Record payments made and pending**

The system must keep a detailed record of all payments—both completed and pending—to maintain accurate financial tracking and ensure no transaction is missed.

#### **Medium**

- Maintain a history of contracted services and payments made**

The system should store and display a history of all contracted services and payments, allowing easy access to past transactions for future reference or customer service.

- Generate payment and order status reports**

The system should automatically create detailed reports about payments and order statuses, helping the business monitor financial performance and manage operations efficiently.

- Reports on appointments, clients, payments, and orders for internal analysis**

The system will generate analytical reports to provide insights into appointment trends, client activity, payment behavior, and order fulfillment, supporting decision-making and internal evaluations.

## **Low**

- **Visual calendar interface for appointments and events**

The system should display all appointments and events in a visual calendar view, allowing users to easily see their schedules and available time slots.

- **Generation of photographic equipment details**

The system will include a section for recording and displaying details of photographic equipment, such as cameras and accessories, to keep an organized inventory of tools and resources.