

Guidelines for assessment of student work

1. Scope of responsibility

The head of the module is responsible for complying with the regulatory conditions, such as when the work should begin and end, and for assigning two correctors. One of these correctors usually a lecturer from the School of Life Sciences and Facility Management (N) at the ZHAW, is the main supervisor during the course of the work. If the assignment is supervised and reviewed by two correctors, it must be assessed separately. The result of the assessment must be entered as keywords on a special form (for the degree programmes in Biotechnology, Chemistry, and Food and Beverage Innovation). In the Facility Management and Natural Resource Sciences degree programmes, the assessment is recorded directly in Complexis.

2. Assessment

2.1 Content

- Does the content match the topic and task?
- Were the tests / surveys, etc. carefully planned, conducted and evaluated?
- Are the conclusions reached technically correct and relevant?

2.2 Structure

- Is the classification and order of the chapters logical and meaningful?
(See, for example, instructions for the writing of literature reviews, semester papers and bachelor's theses)

2.3 Presentation

- Does the presentation of the work make use of the available technology resources?
- Are the text, tables, figures, etc. sensibly located?
- How well are tables, figures etc. designed and labelled?

2.4 Language

- Is the writing style clear and fluent?
- Are the grammar and spelling correct?

2.5 References

- Are references used and have these been correctly cited in the text?
- Are references correctly and comprehensively listed in the bibliography?
- Has current literature been taken into consideration?

2.6 General impression

- Does the level of the work correspond to expected educational standards?
- Was the time available efficiently used?
- Did the author apply themselves fully and were they committed to the work?

3. Grading system

In accordance with the ZHAW's General Academic Regulations for Bachelor's and Master's Study Programmes (Rahmenprüfungsordnung), Article 41, grades are awarded based on the following criteria:

Criteria and performance rating

6 Very good

5 Good 5

4 Satisfactory 3 Unsatisfactory

2 Weak

1 Inadequate or work not performed

3.1 Grades:

Grades are based on the average mark of a student's assessments during the course. Quarter marks are the smallest unit.

Course descriptions govern the weighting of the assessments in a course.

3.2 Module marks:

Module marks are based on the average of a student's grades in the module and, where applicable, a module assessment. Module grades are rounded to two decimal places.

Module descriptions govern the weighting of course marks in a module.

4. Calculation of final grade

The final grade is calculated by dividing the sum of all grades by the number of correctors. The grade is rounded according to the ZHAW's General Academic Regulations. Should the individual assessors' grades differ by more than 0.5, then they must agree on a new grade. In the case of a disagreement, a further expert corrector will be called upon after consultation with the Programme Director.

5. Regulation documentation

5.1 Regulation metadata

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5.2 Regulation version history

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2.0.0	11.03.2022	Leiter/in Stab	11.03.2022	Anpassung Inhalt und Datum der Inkraftsetzung