

# Model Legislature & Court Elected Leadership

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## General Qualifications for All Leadership Positions

- A member in good standing of a YMCA Association or non-YMCA delegation
  - Nomination approved by the Lead Delegation Advisor
  - Willingness to receive special training
  - In Sacramento dress code while engaged in campaign or officer functions (e.g. Meet the Candidates Sessions, during interviews, and while presiding) [candidates for elected office and elected officers only].
  - Meets the special qualifications as listed below
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## Special Qualifications for Each Office

### ***Category 1: Statewide Leadership***

#### **Youth Governor**

##### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership Positions.
- Has taken part in the previous YMCA Model Legislature/Court.
- Is a Junior in high school (grade 11) at the time of nomination.
- Recognized leadership in school, community, or YMCA activities.
- Ability to speak in public clearly and to the point.
- Knowledge of current problems facing the State of California.

##### *Duties*

- Is the official youth representative of the Model Legislature & Court program.
- Represents California YMCA at official functions.
- Addresses entire Model Legislature & Court.
- Appoints cabinet members who he/she feels will improve the performance of the program.
- Reviews legislation passed by the Model Legislature and either signs or vetoes it (Governor does not sign or veto Constitutional Amendments, Joint Resolutions, or Concurrent Resolutions).
- Serves as Youth Division Manager of the Future Leaders Campaign
- Attends the National Youth Governor's Conference and leads the California delegation to the YMCA Youth Conference on National Affairs.
- Serves as a member of the Governing Board and Program Committee.
- Appoints youth members to the Governing Board.
- Must attend all conferences (T&E I, T&E II, ML/C, Spring Conference, Model United Nations Summit, Youth Governor's Conference, CONA) and attend various fundraisers and other functions as needed.

## **Secretary of State**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Has taken part in the previous YMCA Model Legislature/Court or Spring Conference
- Is a Junior in high school (grade 11) at the time of nomination.
- Recognized leadership in school, community, or YMCA activities
- Ability to organize and keep all the records of the Model Legislature for the printed report

### *Duties*

- Places the bills passed out of Committees on to the Legislative Calendar.
- Keeps a record of official acts of all Houses.
- Receives Bills, Resolutions, and Constitutional Amendments passed by the Legislature and makes an official file on same.
- Keeps record of bills signed and vetoed by the Governor.
- Gathers official items and letters, which are designated as the final report and see that they are returned to the proper official of the Youth & Government Program.
- Tallies the results of the Lobbyist Initiatives Program and announce them at the closing session.
- Supervise the counting of ballots at all elections.
- Oversee the Elections Committee
- Must attend all conferences (T&E I, T&E II and ML/C)

## ***Category 2: Program Leadership***

### **Lieutenant Governor / Speaker of the Assembly**

#### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- At least a Junior in high school
- Has taken part in the previous YMCA Model Legislature/Court in the Legislature.
- Recognized leadership in school, community or YMCA activities.
- Ability to speak in public clearly and to the point
- Knowledge of parliamentary procedure and the legislative process.

#### *Duties*

- Performs the duties of the [Governor](#) in the Governor's absence (Lt. Gov.).
- As President of the Senate, presides at its sessions (Lt. Gov.).
- Presides over legislative sessions of the Assembly (Speaker).
- Presides over Joint Session in Sacramento (both).
- Studies and becomes well-informed in parliamentary procedures, the Legislative process, and the Standing Joint Rules (both).
- May be called upon to speak and/or introduce guest speakers at Joint Session.
- May be called upon to represent Youth & Government and speak to other groups as they are able.

## **Chief Justice of the Supreme Court**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership Positions.
- Has taken part in the previous YMCA Model Legislature/Court in the Court program.
- At least a Junior in high school
- Recognized leadership in school, community, or YMCA activities.
- Ability to speak in public clearly and to the point.

### *Duties*

- Introduces the Court at opening session of Model Legislature/Court conference.
- Administers Oath of Office to Youth Officers.
- Interviews and selects Supreme Court program participants.
- Presides over the Supreme Court and at all ceremonial sessions of the Court Program.
- Presents the Supreme Court and presides at the reading of the opinions of the Court.
- May be called upon to speak and/or introduce guest speakers at Joint Session

## **National Issues Commissions (NIC) Presiding Commissioner**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- At least a Junior in high school
- Has taken part in the previous YMCA Model Legislature/Court in the NIC program
- Recognized leadership in school, community, or YMCA activities
- Ability to speak in public clearly and to the point
- Must have previously taken part in the NIC program

### *Duties*

- Presides over sessions of the NIC General Assembly.
- Studies and become well-informed in NIC procedures.

## ***Category 3: Program Area Leadership***

### **Attorney General / Presiding Justice of Judicial Review**

#### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Has taken part in the Court Program (this can include Forum Court) at a previous YMCA Model Legislature/Court
- Recognized leadership in school, community, or YMCA activities
- Ability to speak in public clearly and to the point

#### *Duties*

- Assists the [Governor](#) and the Legislature as Chief Attorney for the State (A.G.).
- Appears as Chief Attorney for the State in cases before the Supreme Court (A.G.).
- May appear as an amicus at the Court of Appeals (A.G.).
- Assists with selection of Supreme Court program participants. (A.G.)
- Directs a staff of Deputy Attorneys General (A.G.).
- Presides over Judicial Review program (P.J.).
- Assists with selection of Judicial Review program participants (P.J.)

## **Chief Clerk of the Assembly / Secretary of the Senate / NIC Administrative Clerk**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Recognized leadership in school, community, or YMCA activities
- Ability to keep accurate minutes and to read them clearly and rapidly
- Ability to organize clerical work

### *Duties*

- Read the title, number, and committee of bills/proposals to the Model Legislature/NIC General Assembly.
- Receive bills/proposals and, with the assistance of the [Secretary of State](#), place them on the calendar according to the Rules of the Senate, Assembly, or NIC.
- Read entire bills to the legislators when requested to do so by the presiding officer.
- Count the votes on all balloting, other than voice vote, and report the results to the presiding officer.
- Promptly send all bills passed by the legislators to the other House, the Secretary of State, or to the Governor, with a report of the vote by which the bill was passed or defeated.
- Care for any property of the State Legislature loaned to the Model Legislature for use during the ML/C, and arrange for its return.
- Write letters of thanks to officials who assisted in the conduct of the Model Legislature.
- Announce the arrival of special guests of honor to whom this honor is due.
- Direct the activities of the Pages assigned to this office.

## **District Attorney**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership Positions.
- Has taken part in the Court Program (including Forum Court) at a previous YMCA Model Legislature/Court.
- Recognized leadership in school, community, or YMCA activities.
- Ability to speak in public clearly and to the point

### *Duties*

- Assume a leadership role in the Jury Trial Program.
- Organizes oral arguments.
- Presents the State's case in Jury Trial.

## **Forum Lt. Governor / Speaker of the Assembly**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Is a member in good standing of the Forum Program.
- Recognized leadership in school, community, or YMCA activities.

### *Duties*

- As President of the Forum Senate, presides at its sessions (Forum Lt. Gov.).

- Presides over legislative sessions of the Forum Assembly (Forum Speaker).
- Studies and becomes well-informed in parliamentary procedures, the Legislative process, and the Standing Joint Rules (both).

## **Forum Secretary / Chief Clerk**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Is a member in good standing of the Forum Program.
- Recognized leadership in school, community, or YMCA activities.

### *Duties*

- Reads the title, number, and committee of bills/proposals to the Forum Legislature.
- Receives bills and places them on the calendar according to the rules of the Senate/Assembly.
- Reads entire bills to the legislators when requested to do so by the presiding officer.
- Counts the votes, and report the results to the presiding officer.
- Announces the arrival of special guests of honor to whom this honor is due.

## **Forum Sgt-At-Arms (Senate/Assembly)**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Is a member in good standing of the Forum Program.
- Recognized leadership in school, community, or YMCA activities.

### *Duties*

- Attend all legislative sessions.
- Preserve order and decorum as directed by the presiding officer.
- See that only those allowed by the rules of the House are admitted to the floor during House sessions.

## **President Pro-Tem of the Senate/Speaker Pro-Tem of the Assembly**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Has taken part in the previous YMCA Model Legislature/Court
- Recognized leadership in school, community, or YMCA activities
- Ability to speak in public clearly and to the point
- Knowledge of parliamentary procedure and the legislative process.

### *Duties*

- Presides over legislative sessions of the Assembly or Senate.
- Studies and becomes well-informed in parliamentary procedures, the Legislative process, and the Standing Joint Rules.
- May be called upon to represent Youth & Government and speak to other groups as they are able.

## **Sergeant-At-Arms of the Assembly / Senate**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Recognized leadership in school, community, or YMCA activities
- Ability to exercise good judgment in enforcing Rules of Decorum
- Ability to organize and direct Pages assigned to this office

### *Duties*

- Attends all legislative sessions.
- Preserves order and decorum as directed by the presiding officer.
- Sees that only those allowed by the Rules of the House are admitted to the floor during House sessions.
- Directs the activities of the Pages assigned to assist in carrying out the above duties.
- Safeguard the property of the State of California by diligently supervising the conduct of members in chambers in regards to the care of furniture, fixtures, and equipment.

## **State Legislative Analyst**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Recognized leadership in school, community, or YMCA activities
- Has some knowledge of accounting, budgeting controls, and State government

### *Duties*

- Analyze pending legislation for fiscal impact upon Model State Budget.
- Determines prospective cost of implementing new legislative proposals where applicable.
- Testifies in Committee and in the Legislature regarding cost and revenue on bills.
- Recommends annual budget to Governor's office.
- Directs staff to affect these duties.

## **State Superintendent of Public Instruction**

### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Recognized leadership in school, community, or YMCA activities
- Ability to speak in public clearly and to the point

### *Duties*

- Serves as presiding officer of the State Board of Education.
- Offers advice and counsel to Board of Education Task Forces.
- Leads training sessions at T&E II, in consultation with Program Staff.
- May be called upon to introduce guest speakers at Opening Joint Session of the ML/C.
- Presents a verbal summary of the Board of Education's work at the Closing Joint Session.
- If desired, may address legislative committees, NIC commissions and legislative houses regarding educational issues in general and/or speak for or against pending legislation/proposals.

## ***Category 4: Grassroots Leadership***

### **NIC Adversary General**

#### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Has taken part in the previous YMCA Model Legislature/Court
- Recognized leadership in school, community, or YMCA activities
- Ability to speak in public clearly and to the point

#### *Duties*

- Researches General Assembly proposals with staff of 4 District Adversaries.
- With the aid of District Adversaries, develop “con” speeches for every proposal in GA
- Studies and become well-informed in NIC procedures.

### **State Constitutional Convention Presiding Speaker**

#### *Qualifications*

- Has read and meets [General Qualifications](#) for all Leadership positions.
- Recognized leadership in school, community, or YMCA activities
- Ability to speak in public clearly and to the point
- Must be a Senior in high school
- Demonstrated knowledge of parliamentary procedures and the legislative process

#### *Duties*

- Preside over sessions of the Constitutional Convention.
- Study and become well-informed in parliamentary procedures

