**FORM**

**Secretary-General Financial Disclosure Form**

**Purpose:** Congratulations on taking the courageous first step to running for office! This form will explain the rules of expenditures in campaigning, detail the list of acceptable campaigning items, and enable you to fully disclose all promotional items being used for your campaign.

**Due Date:** This Financial Disclosure Form must be filled out completely and brought to the Office of the Secretary-General by the 10pm on Thursday, 24 April 2014 or you will be disqualified.

**General Rules**

1. Secretary General Candidates are allowed $150 in campaign expenditures.
2. All candidates are required to report their expenditures on the following financial disclosure form to the Office of the Secretary General.
3. Candidates may receive an additional $75 (above their $150) in donated goods. ***Values of all donated goods MUST be reported on the financial disclosure form. If exact values are not known, approximate values should be noted.***
4. Candidates are responsible for ensuring that their materials are Y-appropriate in content and format. Y-appropriate means taking the YMCA core values into account and using discretion in slogans, signage, and giveaways.
5. Candidates should refer to the list below as they select their giveaways. Candidates distributing items listed on the **NOT ACCEPTABLE** list may be disqualified, at the discretion of the Secretary of State’s office.

**List of Acceptable Items**

|  |  |
| --- | --- |
| **Acceptable** | **Not Acceptable** |
| Tylek wristbands *(must be placed directly on recipients)* | Sticky-backed (adhesive) promotional items |
| Candy | Gum |
| Pens, pencils, chap stick | Confetti, small pieces of paper, balloons |
| Buttons |  |
| *Creativity in giveaways is welcomed and encouraged. If you have questions about specific items you plan to distribute, please contact munofficers@calymca.org before making your purchase.* | |

**Please note:** All candidates are responsible for ensuring that their promotional items do not create litter at the conference facilities. Any candidate whose items are cited as litter issues may be disqualified, at the discretion of the CalYMCA Program Staff.

**FORM**

**Candidate Financial Disclosure Form**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Delegation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Candidate for Office of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Number of Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Number of Lead Advisor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please list all promotional items and/or handouts/giveaways that you are using for your campaign for office. (Regardless of whether you paid for them or not)

**Items: Quantity: Total Cost:**

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**Promotional Items Total \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

You will be required to produce a sample of each item at the conference. Please remember that this is a YMCA program and all promotional items must be appropriate for that setting. If you have questions about your items please contact munofficers@calymca.org prior to the conference.

I hereby certify that the above information is accurate and correct and that any omissions or falsehoods may result in the **termination** of my candidacy.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The Campaign Spending Limit is $150 for Secretary-General.

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