**Secretariat Delegation Meeting #3**

**Week 3**

Countdown to Camp Roberts. 4 DAYS

**Weather**

It looks like it’s going to be warm in the day and cold at night. Bring the appropriate clothing.

**Authorization Form**

Please make sure you fill this out and bring to Camp Roberts This needs to be filled out and signed by your parents/guardians. If you are traveling with your home delegation, please make a copy and give it to the lead advisor prior to boarding the bus.

<http://calymca.org/wp-content/uploads/2012/01/11th-MUN-Release-and-Authorization-Form.pdf>

**Program Fees**

Your next payment is due at Camp Roberts. If you did not pay your $50 deposit, please add it to the next payment. Example: If you missed your deposit, please bring a check for $222.50 to catch up. You cannot pay by credit card at this time. It needs to come in a form of a check.

$172.50 due at or before Training Conference

$172.50 due at or before MUN Summit

If you need to know your balance, please contact Richard.

**Financial Assistance**

Those of you who have applied received an email from Richard today with your award and your current outstanding balance. Please bring the next

**Transportation**

I’m assuming at this point your transportation is all taken care of for Camp Roberts. Please let Richard know if you need any last minute help.

**Training Conference**

The training schedule for the Secretariat is finalized. <https://docs.google.com/file/d/0B7i4ndYZvYVHdFJhSXJpSnB6Q00/edit>

**Communication**

Communication is highly important. When we ask for something, please respond in a timely matter.

A reminder, we communicate in three different ways:

1. Text Blast- please text @secretaria to 415-202-5780. We use this as reminders. You cannot reply to this text.
2. Facebook- please join our page for news, photos, and reminders *13th MUN Secretariat- California YMCA Y&G*.
3. Email- Please check your emails on a weekly basis

**Dress Code Fashion Show**

Richard has emailed those selected Senior Secretariat what to bring for the show. Please don’t for get to pack your fashion.

**Code of Conduct**

The Secretariat follows the ML/C Code of Conduct with one exception. There will be no 3-2 ration in effect with this program. Ladies cannot hang out in men’s room at any conference, and vice versa unless one of the staff is present. At the Summit, there will be a Secretariat Office for hanging out.

**Adjournment**

So we know that you have read this “meeting”, please send Richard an email saying Ready to go or I need help with…