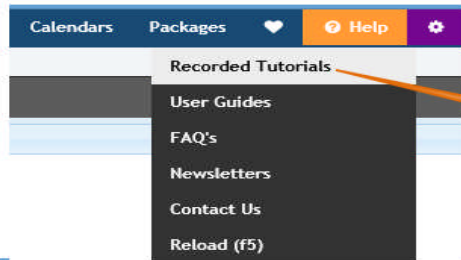



# How to Access the ShowSeeker PLUS Recorded Tutorials



Go to the gold Help tab at the top of the screen. Click on Recorded Tutorials and the window shown below will launch, allowing the viewer to go step-by-step through the tutorials.

**ShowSeeker™**[Tutorials Home](#)[Download User Guide](#)[Contact Us](#)[Questions? Call us at 866-980-8278](#)



## Welcome to the ShowSeeker Plus - Video Tutorials

Please select a tutorial below to view the video.

### Settings Bar:

**ZONE THROUGH DAYPARTS - (5 MINUTES)**  
Selecting a Zone, Choosing Networks, Calendar Options, Date Range, Time Range, Days of the Week and Dayparts.

**EZ-SEARCH - (6 MINUTES)**  
How to quickly search for Program Titles, Keywords or Actor Names.

**SPORTS THROUGH MARATHONS - (11 MINUTES)**  
Finding Sports and LIVE Sports events, Premieres and Finales, Genres, Movies, LIVE programming, Only New shows and Marathons (4 or more episodes in a row).

**ROTATORS AND AVAILS - (10 MINUTES)**  
How to create Rotator Packages (or add rotators to existing proposals) and instructions on creating Avails for your clients (basically a menu of programs and rates by date or quarter).

**E-Z GRIDS - (7 MINUTES)**  
Accessing any insertable network's 8-week Grid.

### Top Menu Bar:

**CREATING A PROPOSAL - (8 MINUTES)**  
This module will take you through how to Search, Create, Price and Download a proposal. There is also an explanation of how to view your search results in either a Fixed or Grouped option.

**PROJECTED CALENDAR / SPORTS PACKAGES - (6 MINUTES)**  
You can view and create a Projected proposal with this functionality. This is programming that is outside the 8-week ShowSeeker window. You can also create Sports Packages with one click.

**HELP / FREEZE COLUMNS / AUTO-SPLIT / SHARE / MESSAGE CENTER - (8 MINUTES)**  
Where to access Recorded Tutorials, User Guides, Newsletters and more. Permanently set preferences for freezing columns and auto-split lines. How to Share, Copy, Rename, Merge and Delete proposals. Message Center - Import shared proposals, import from EXP, change password & log out.

**SAVED SEARCHES / ARCHIVED TITLES / REMINDERS - (7 MINUTES)**  
How to save commonly used searches, find titles that are archived for the last 2 years, and how to set email Reminders (Note: The email Reminders function is currently being re-engineered and will be released in a future upgrade.)

**DOWNLOAD TAB (CUSTOMIZE TITLE/EMAIL) - (4 MINUTES)**  
Options for temporarily renaming proposal titles and how to use ShowSeeker's email function when necessary.