NOTE: Actions here were performed on a Bureau-issued Mac but should work fine in Windows as well.

Download the CSV from the crawler and load the file into Excel. We’ll use a content search for “blog post” as an example file.

Graphical user interface

Description automatically generated

Note here how many of these results are **query strings**, i.e. they’re the same base URL (/about-us/blog/) but use different queries to find different pagination or filters within that page.

In this case, rather than seeing all these variations on the Blog page, you may only wish to see the Blog page once. To **filter out query strings** in this way, we can set up a Filter in Excel.

First, click on the “A” at the top of column A to select the entire column:

Graphical user interface, text

Description automatically generated

Then, at the top of Excel, go to the “Data” tab and find the “Filter” option (it has an icon that looks sort of like a funnel:Graphical user interface, text, application

Description automatically generated

An arrow icon will now appear at the right-hand side of cell A1:

Graphical user interface, text, application

Description automatically generated

Clicking this arrow will bring up the Filter options tooltip:

Graphical user interface, text, application

Description automatically generated

Within this tooltip, under the Filter section, select the “Choose One” dropdown, change the option to **Does Not Contain**, and in the text field to the right type **?=**:

Graphical user interface, text, application, chat or text message

Description automatically generated

Select **Apply Filter** at the bottom. You’re done! Your results should now exclude all query string-based URLs:

Text

Description automatically generated

Note that if you save this in the CSV format, the custom filter will be lost. To avoid this, either save as an XLS/XLSX file, or you can find and delete the query string rows by inverting this selection (change **Does Not Contain** to **Contains**) to find *only* query strings, then deleting those cells from the document.