

AADPRT ListServ Instructions

To subscribe to the AADPRT ListServ:

1. Send an email message with the following in the body of the message:

SUBSCRIBE AADPRT-LIST-L your name

to: listserv@lists.aadprt.org

- 2. You will receive a confirmation email. Click on the link in the email to complete your subscription.
- 3. You will receive a welcome message with information. Please SAVE THIS MESSAGE as it contains important information.

Setting your password:

- 1. Go to: <a href="http://lists.aadprt.org/SCRIPTS/WA-AADPRT.EXE?GETPW1="http://lists.aadprt.org/SCRIP
- 2. Enter a password and click on the "Register Password" button.

To post a message to the AADPRT Listserv:

- 1. Address an email message to: aadprt-list-l@lists.aadprt.org
- 2. Enter an appropriate title in the "Subject" field of your email program. Compose your message and send it.

To send a reply to the author of a posting to the ListServ:

- 1. Copy the email address of the sender in the "From" field of the incoming email.
- 2. Click the reply button in your email software and paste the sender's address in the "To" field.
- 3. Compose your reply and send it.

To send a reply to the ListServ:

- 1. Click the reply button in your email software.
- Enter AADPRT-LIST-L@lists.aadprt.org into the "To" field.
- 3. Compose your reply and send it.

To read the ListServ archives:

1. Go to: http://lists.aadprt.org/scripts/wa-AADPRT.exe?A0=LISTSERV NAME FROM LIST BELOW&X=F1C3151B0F7693AF38&Y=exec%40aadprt.org



- 2. Enter your email address and password.
- 3. Click on the link of the message you wish to read.

Note: you can post and reply to messages from AADPRT-LIST-L from the web archive page and there are several options for browsing and searching the archive.

To unsubscribe from the AADPRT-list:

- 1. Send an email message with the following in the body of the message: SIGNOFF [ENTER LIST NAME FROM LIST BELOW] your name to: listserv@lists.aadprt.org
- 2. You will receive a confirmation email. Click on the link in the email to complete your subscription.

Listing of all AADPRT ListServs

You can subscribe to any of these. The above instructions apply to all of these lists.

Main: AADPRT-LIST-L

Assistant/Associate TDs: AADPRT-LIST-AA

Child/Adolescent TDs: AADPRT-LIST-CHILDPSYCH

Region I-VII: AADPRT-LIST-REGION-1 (just change the numeral for other

regions)

Small Programs: AADPRT-LIST-SP

VA: AADPRT-LIST-VA

Program Administrators: AADPRT-PROGRAM-ADMINISTRATORS-L