

Proposed 45-Minute Presentation: Coordinators Symposium
2015 AADPRT Annual Meeting

Title of Workshop: Using Technology to Keep the Residency Office Running Smoothly

Educational Objective(s):

By the end of this workshop, attendees will be:

1. Aware of the technologies available to support the operations of a residency office.
2. Able to implement Dropbox, Wunderlist and Google Calendar in one's own program.

Abstract:

The Program Directors and Program Coordinator at the University of Wisconsin Department of Psychiatry will present various technologies to support the operations of the residency program. The presentation will include successes and challenges of each program, and the specific area of the residency program that it applies to most. There will be a breakout session where each table will be asked to share their "best practice" technology used in their program and the group will reconvene and compile a comprehensive list based on categories such as interviewing, scheduling, professional development, orientation and file management. Throughout this presentation the directors and coordinators will give examples of how the technology not only helped run the residency program, but also maintained their organization and communication among one another.

Proposed Agenda:

5 minutes	Introductions
20 minutes	Present three technologies and how they are used in the program
5 minutes	Breakout session
10 minutes	Wrap-up and report out from breakout session
10 minutes	Conclusion
10 minutes	Questions

Has the workshop been presented at a previous AADPRT Meeting? No

Presenters:

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