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Audio/Visual Dept Phone:

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## Exhibitor Audio/Visual Order Form

### Convention Name:

Exhibitor Company:

Booth Number:

Onsite Contact:

Email:

Address:

City/State:

Zip:

Country:

Phone:

FAX:

Equipment	Cost:		Qty.	Days	Total
	Day Rate	Show Rate			
Tripod Screen - 6' or 8'	\$85.00	\$170.00			
Post-It® Endless Easel Pad Package	\$80.00	\$160.00			
DVD Player	\$85.00	\$170.00			
Compact Disc Player	\$70.00	\$140.00			
Laptop Computer with Office	\$230.00	\$460.00			
*Platinum Display Package - 46" Monitor & DVD Player	\$725.00	\$1,450.00			
*Gold Display Package - Color Monitor & DVD Player	\$445.00	\$890.00			
*LED Uplight (Price Per Light)	\$75.00	\$150.00			
*LCD Projector	\$500.00	\$1,000.00			
20" Flatscreen Monitor	\$205.00	\$410.00			
*46" Plasma Monitor with Floor Stand	\$610.00	\$1,220.00			
*55" Plasma Monitor with Floor Stand	\$745.00	\$1,490.00			
*Small PA with Speaker, Mixer & Wired Microphone	\$325.00	\$650.00			

**\*Set/Strike labor included**

If you require items not on the list, please call. Labor may increase depending on scope of request.

	Sub Total (taxable)	
Drop off date/time:	22% Service Charge (taxable)	
Pick up date/time:	Sub Total	
	8.25% State Sales Tax	
	Total	

### Billing

Direct billing requires pre-approval. Please call for application.

Room Charge (only if staying with the Hilton Austin Hotel)

Hotel Master Account Number #

Check

Card Type: VISA MC AMEX

Card Zip Code:

Card #:

Exp. Date:

Name as it appears on card:

Signature:

You must be present in the booth at delivery to accept and secure equipment. Please return a copy of this form with payment one-week prior to delivery date.

