

# **45-MINUTE COMMITTEE PRESENTATION: COORDINATORS SYMPOSIUM 2014 AADPRT ANNUAL MEETING**

**Title of Workshop:** Ready, Set, Go! Off to a Good Start: Best Practices for Resident Orientation

**Educational Objective(s):** At the end of this workshop, program managers will:

1. Understand the role of a GME Program Manager in orientation planning process and activities.
2. Identify key components of the orientation program
3. Timing/timeline – optimal time to collect/to provide information.
4. Sample models/manuals/guides for core and fellowship programs will be provided.

**Abstract (one paragraph description of the content of the presentation):**

Psychiatry training programs prepare residents for careers that may include leadership roles as psychiatry clinicians, educators, and/or scientists. It all begins with Orientation. We want to set the tone for our residents to feel welcome, to start off on the right foot, to have the tools they need to be successful. We need for them to acclimate quickly to the program's day-to-day activities; we want them to feel confident about beginning psychiatry residency training. This interactive workshop will review the role of the GME Program Manager in the orientation planning process and program activities. One model doesn't fit all, we will share different approaches and models for core and fellowship programs; as well as provide examples of orientation manuals/guides/timelines.

**Please provide a brief, proposed agenda for your workshop. Your agenda should include:**

**Agenda:**

1. Your worst orientation nightmare! Audience participation, Linda Gacioch, 5 minutes
2. Program manager's role; key components; timing: Nancy Lenz, 10 minutes
3. Orientation models for the core programs, Zoey Murphy, 10 minutes
4. Orientation models for fellowship programs, Karyn Kitchen and Angie Berkeley, 10 minutes
5. Question/Answer Discussion, 10 minutes

**Please be sure to allow sufficient time in your agenda for interactive components and leave time at the end for questions. Be sure that the total time does not exceed the time allotted for the workshop.**

**This workshop is geared toward (please check/specify):** All levels.

☒ New Coordinators

☒ Senior Coordinators

☒ General Psychiatry Coordinators

☒ Fellowship Coordinator

**Has the workshop been presented at a previous AADPRT Meetings? If so, when?** We don't believe so.

**Names/Title/Contract Information for primary presenter and co-presenters:**

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DO NOT submit to the general AADPRT website. . Please email your submission(s) to the 2014 Coordinators' Symposium AADPRT mailbox at [AADPRT@cha.harvard.edu](mailto:AADPRT@cha.harvard.edu) with "Tucson Presentation Submission" in the subject line by Monday, October 21st, 2013.