**2018 AADPRT ANNUAL MEETING - CONFERENCE INFORMATION**

**PROGRAM ADMINISTRATOR SYMPOSIUM**

**Call for Presentations**

**Important Dates for Program Administrator Symposium**

Wednesday, February 28, 2018 - Saturday, March 3, 2018

Hilton New Orleans Riverside

**AADPRT** is one of the first organizations that has been a strong advocate for the position that supports psychiatry residency programs. Over the past several years, this select group of folks (regardless of our title) have presented many psychiatry specific topics which not only help with various issues in our jobs, but in many cases give a new perspective on an “age old” problem.

**We Know You “Talk….”** because you talk with each other when you attend this conference...and when you email…and even on the phone. And have you mentioned anything to others about how you handle a particular issue? Have you found a solution that works for you and your program?

**It’s Your Time Now.…** What better way to share than with your peers?

As part of this year’s program, we are seeking proposals for 45-minute workshop abstracts and 2-minute tips given on topics of interest to program administrators. Subjects from the past ranged from resident interaction, the milestone project, and professional development, but we are open to your new ideas. Presentations may have one or more presenters or coordinate a group where everyone plays a part. And here’s another thought…is there something you and your Program Director would like to share? The only thing that limits you is yourself!

Deadline for presentation submission is Thursday, October 19, 2017. Submissions are reviewed for educational value, audience appeal, topic diversity, and innovation. All submissions must include educational objectives. We will let you know the status of your submission by: Thursday, November 9, 2017.

**Any questions, comments, kudos or complaints – do not hesitate to contact us.**

**Looking forward to hearing from you!**

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| **Mary Barraclough, BS**  [Mary.M.Barraclough@HealthPartners.com](mailto:Mary.M.Barraclough@HealthPartners.com) | **Zoellen Murphy, BA, C-TAGME**  [Zoellen.Murphy@utoledo.edu](mailto:Zoellen.Murphy@utoledo.edu) |
| **Georgina Rink, C-TAGME**  [grink@mayo.edu](mailto:grink@mayo.edu) | |
| ***2018 Program Administrator Committee Co-Chairs*** | |

**2018 AADPRT ANNUAL MEETING PROGRAM ADMINISTRATOR SYMPOSIUM**

45-Minute Workshop Submission Form

**Deadline for Presentation Submission – Thursday, October 19, 2017**

SUBMIT TO: Mary Barraclough, BS - [Mary.M.Barraclough@HealthPartners.Com](mailto:Mary.M.Barraclough@HealthPartners.Com)

Each workshop is 45-minutes in length. 30 minutes for presentation and discussion. 15 minutes for questions and wrap up. Submit your proposal using the form attached.

Title of Workshop:

Educational Objective(s) (Please list several key objectives):

1.

2.

3.

Abstract (one short paragraph description of the content of the presentation):

Names/Titles/Contact Information for primary presenter and each co-presenter:

1.

2.

3.

4.

**2018 AADPRT ANNUAL MEETING PROGRAM ADMINISTRATORS SYMPOSIUM:**

2-Minute Tip Presentation Submission Form

**Deadline for Presentation Submission – Thursday, October 19, 2017**

SUBMIT TO: Georgina Rink, C-TAGME - [grink@mayo.edu](mailto:grink@mayo.edu)

Title of 2-Minute Tip

Educational Objectives

1.

2.

Abstract (one short paragraph description of the content of the presentation):

Names/Titles/Contact Information for primary presenter and co-presenter:

1.

2.