(LOGO OF ORGANIZATION REQUESTING-if applicable)

(Sender details)

(DATE)

Santiago Domínguez

Senior Analyst

dataMares

I would like to request data on (indicate the name of the database or topic) stored by dataMares. Specifically, I’m requesting (indicate specific fields; be as detailed as possible and include years). This database was used in (if applicable, indicate publication. Otherwise indicate how you came across the dataset).

(Include a paragraph describing what the data will be used for.)

We will cite the database in said work as indicated by dataMares in the metadata form.

(SIGNATURE AND contact info)