

## [ CLIENT ] [ PROJECT NAME ] Wireframe Approval/Signoff

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Per our contracted Scope of Work and prior discussions, [ DESIGNER/DEVELOPER ] requires an approval on the wireframe prototype shown here and located at <https://wireframeurl.com>.

Before signing, please review the wireframes and make note of any changes that should be addressed before approval. Specifically, we are asking for your approval on the following attributes:

- ✓ Information Architecture
- ✓ Information Hierarchy (the order of what content should be first)
- ✓ On-page Content Structure
- ✓ Interaction Workflows
- ✓ Overall Page Layout

## Wireframe Screenshots

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[ INSERT IMAGES OF EACH SCREEN OF THE WIREFRAME IN THIS SECTION ]

## Approval I Signoff

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By signing below, [ CLIENT ] affirms that:

1. [ CLIENT ] has thoroughly reviewed the Wireframes – all screens and clickable interactions — and agrees that the established Information Architecture, On-Page Content structure, Navigation and Interaction Workflows across all (XX) pages used across the new [ CLIENT ] website — are complete and approved.
2. [ CLIENT ] understands that all text and images shown in these template designs are placeholders for actual content, and that this actual content will be submitted to [ DESIGNER/DEVELOPER ] in final approved form.
3. [ CLIENT ] understands that this wireframe does not reflect final User Interface Design, and that colors, fonts, images, graphical elements and all visual styling will be explored, iterated, reviewed and approved in the next phase of the project.
4. [ CLIENT ] understands that any changes requested to the established Information Architecture, On-Page Content structure, Navigation and Interaction Workflows after this point will fall outside the contracted Scope of Work and will incur additional charges
5. [ CLIENT ] understands that User Interface Design work cannot begin until the Wireframes have been signed off on.

6. The [ CLIENT ] Representative whose signature appears below has full authority to approve the Wireframes and authorize User Interface Design work on behalf of the organization.

**[ CLIENT ] Representative Signature**

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*Client Representative's Name and Title*

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*Date*