TERMS & CONDITIONS

**Teach Me 2 Drive or Teach Me 2 Drive Pty Ltd (TM2D) with ABN : 123456789 will endeavour to engage an instructor according to your requirements for the drive lesson or the drive test.**

**Hence TM2D will forward your personal data that you registered in TM2D website to TM2D pool of independent instructors who have their own ABN. The independent instructors operate their own drive school. As such upon forwarding the information to the independent instructors, TM2D will discharge all its responsibilities as a drive school and the independent instructor will be responsible in how he or she conducts the drive session with you.**

**TM2D might on a case by case assists in collecting monies from you and pay the full amount to the allocated instructor. TM2D collects a referral fee from the allocated instructor upon successful completion of your session.**

**REFUND POLICY.**

**All our prices remain as published on the TM2D website.**

**Suppose you purchased a 5 x 1-hour package at a discounted price and decided to terminate before completion of the package, completed session will be equated to TM2D Standard Hourly Rate and the balance refunded within 7 working days.**

**There is no refund on lessons bundled or packaged with a drive test.**

**The instructor nor TM2D cannot be held responsible for any of the following issues when appearing for a drive test AND no refund will be given:**

* **incorrect date & incorrect time bookings**
* **VicRoads booking issues or system errors’**
* **invalid or not verified or expired driving licenses and related expired test results.**
* **lack of documents e.g. passport, proof of address, Medicare card, bank cards or logbooks**
* **incomplete or incorrect logbook entries**

**The independent instructor requires 24 hours’ notice for any lesson cancellation and 48 hours’ notice for drive test cancellation, so that he can arrange a replacement session, Otherwise, full fee applies. By commencing the first session with the instructor we consider that you agree to these terms and conditions. There is no refund on lessons bundled or packaged with drive test.**

**Upon successful completion of a drive test, the independent instructor will a take photo of you for periodic marketing and promotional purposes. You can refuse not to have a photo taken.**

Documentation.

 This is a general advice tips only and cannot be considered as strict rules or conditions, circumstances can change depending on traffic condition during the drive test.

 You need to bring along all your local (LDL) and overseas driving licenses (ODL). Overseas driving licenses must be verified first with Vicroads

 If you have an ODL, bring passports, proof of address, Medicare card, bank card as secondary proof of residence

 If you are below 21 years old and have log book, ensure log book is fully completed including signing List of Supervisors Page and Declaration Page. For digital log book please check with Vicroads.

 Your Learner License and Hazard Perception Test must be valid or has not expired

1. At the Vicroads Office, you will be asked the following

 Is your driving license still valid or has it being suspended?

Ensure your driving license is valid and is not suspended by the police

 If you have an Overseas driving license, how long since it was first issued?

In order to obtain a full Victorian driving license, your Overseas driving license must be valid for more than 3 years

 Do you have any pre-existing medical condition e.g. diabetics or HBP that can affect your driving?

If you have any medical condtion, you need to obtain a medicsl clearance letter from your GP

 Still living in the same address?

Please bring along a proof of address letter

 You need to pass an eye chart test

If you use an visual aid devices eg. spectacles or len, please have them on

 if the logbook applies, ensure it is fully completed and consistently signed off

For those 21 years old & below, verify your log book or digital app with Vicroadds several days before your drive test

1. Pre-Drive check at the Vicroads carpark

 Before the tester arrives, plug in your seat belt and keep the car on accessory mode

 Indicate left then right, turn on the low beam then high beam and then the hazard lights

 Apply the brake so that all the rear red lights are working

 Demonstrate the use of wipers and washers

 Show where the front and rear demisters are including the hand brake

 When everyone is safely seated, make sure you start the car before engaging gear or releasing the hand brake

 Engage to the appropriate gear, release the handbrake and drive at the speed allowed in the car park

1. Managing Speed

 Know the difference between advisory speed and regularity speed signs.

 Throughout your drive test, wipe off 5km/h from maximum speed

 If your drive test is within school times on school days, school speed limits strictly applies in all school zones

 There are also permanent 40km/h speed on non-school zones, drive at about 35km/h

 Where there are roads works, speed is generally 40km/h if displayed, drive at about 35km/h

 Approach all intersections slowly, DON’T rush, look several times before turning into the main road

 When turning left or right, maintain an average speed of about 20km/h

1. Stage 1 – 10 mins

 Look at the rear/central mirror once about every 30-40 seconds during your drive test

 Before applying the brake, look at the rear/central mirror first

 Before indicating left, look at the rear/central mirror followed by the left external mirror

 Before indicating right, look at the rear/central mirror followed by the right external mirror

 Approach all intersections slowly, DON’T rush, look several times before turning into the main road

 Take a little angle to the left or right when turning left or right appropriately

 While turning DO NOT hit or rub against the side kerbs

 The moment you finish a turn observe what speed applies on the new road

 If you miss a street, just continue driving, you will be instructed to re-route

 When driving in narrow streets where possible keep 1.5m away from parked vehicles

 When stopping or slowing down behind a parked vehicle, when you are overtaking the parked vehicle or slow moving vehicle you look at mirrors first, indicate right and check your blind spot before overtaking

 You will be required to either do a reverse parallel park or three point turn

 Indicate left first before approaching the parked vehicle to commence parallel reverse park

 Indicate left first to pull over the left before commencing the 3-point turn

 At the end of State I, pull over to stop beside the kerb by indicating left first

1. Stage 2 – 20 mins

 When approaching a STOP sign intersection , stop completely just before the STOP LINE for 3 seconds

 Before entering the Median Strip, observe all sides and when safe drive into the Median Strip

 Be vigilant at Traffic Lights intersections especially when turning right with or without the green arrow light

 When changing lanes or moving more than a meter to the left or right, ensure you look into the appropriate blind spot before changing lanes

 When approaching roundbouts, lookout for vehicles IN the round about or vehicles approaching close to you from the right

1. Final

* If you PASS your drive test, we will be delighted if you can share your success story. A photo of yourself with our PASSED pennant will be posted on our website.