
Carlos Gonzales

Saint Leo, Florida

Linkedin.com/in/carlos-gonzalez-020aa1159

Website: <https://cgonzalez17.github.io/cgonzales17.github.io/>

Email: carlos.gonzalez06@email.saintleo.edu

Number: (813) 895-9185

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To : Person or Company Applying plus address of place

Dear

I am writing to express my interest in the (place applying and position's name) and would look forward to work in a place that will guarantee my growth as a profesional in the Media industry.

I graduated with a Communications Management degree and throughout my time as a student I have done my best to get the best background that would help me align with key role requirements in the business. As a recent graduate I have qualifications to be a multifaceted competitor in the Media industry. With my experience as a Radio Co-Host and Producer, I am adept in media communication and production, as well as informing and entertaining the public. Also I am highly knowledgable about content creating and being on top of the latest digital marketing trends.

Moreover, while my experience has afforded me a well-rounded skill set I also excel at:

- **Strong debating skills:** Great argumentation skills for persuasive speech and writing, anticipate responses
- **Editing:** Highly skilled with editing programs such as Adobe Pro Cut
- **Platforms:** can use all social media and engage the public to cooperate
- **Production experience:** Radio board operation
- **Sports IQ:** An immensely variety of knowledge in international soccer and the NBA its fundamentals

Please see the attached resume for a more detailed description of my skills and abilities. I look forward to speaking with you about the opportunity to work with you. I can be reached at (813) 895-9185 also at carlos.gonzalez06@email.saintleo.edu. Thank you for your time.

Sincerely,

Carlos Gonzales