

Carmina Gordula

Jr. Software Engineer

Contact

Address
Bangkok, Thailand, 10140

Phone
+66 837063201
+63 9751292630

E-mail
carminagordula@gmail.com

LinkedIn
<https://www.linkedin.com/in/carmina-gordula-14a92773/>

Skills

Computer Proficiency
Advanced

Front-End Development
Intermediate

Amazon Web Services
Advanced

Graphic Designing
Advanced

Accurate Data Entry
Expert

Administrative Support
Expert

I am a self-starter who wants to start a new career and land a job as a software engineer. I will contribute significantly to your company's success.

Education and Certification

- 09/2022 – Present

Software Development
Zuitt Learning Institute (Coding Bootcamp)
- 03/2022 – 06/2022

Amazon Web Services (AWS) re/Start Program
AWS Cloud Practitioner
Edukasyon.PH
- AWS Certified Cloud Practitioner**
Issued: July 30, 2022
Expires: July 30, 2025

2006 – 2011

BS in Computer Engineering
International Electronics and Technical Institute (IETI)

Achievements

- Promoted to System Administrator
- Promoted to Hotel Manager

Core Tools

- HTML
- CSS
- Bootstrap
- JavaScript
- Figma
- Adobe Photoshop

Other Tools

- ❖ Git
- ❖ Github
- ❖ Gitlab
- ❖ MongoDB
- ❖ Robo 3T

Work History

09/2020 – Current	Virtual Assistant <i>RevenueAds – Oklahoma, USA</i> <ul style="list-style-type: none">• Analyzed and compiled data to prepare comprehensive reports for management.• Entered numerical data into databases with speed and accuracy.• Review and update client correspondence files and database information to maintain accurate records.• Sorting documents and maintaining an organized filing process.• Provide general data entry support across the team.• Manage profitability reports, return reports, and operation data imports on a daily, weekly, and monthly basis.
06/2019 – 03/2021	Reservation/Front Desk Officer/Hotel Manager <i>Metro Pratunam Boutique Hotel (Bangkok, Thailand)</i>
2015 – 2018	Administrative Secretary/Receptionist <i>Rashid Bin Bishr Contracting LLC (Dubai, UAE)</i>
2012 – 2015	System Administrator <i>Datascope Communication Phils. Inc. (Philippines)</i>
2012	Data Entry/Encoder <i>Datascope Communication Phils. Inc. (Philippines)</i>