Republic of the Philippines Province of Negros Occidental City of San Carlos

OFFICE OF THE CITY ADMINISTRATOR

Department

JOB ORDEER NO.

21_002

PROJECT COST/BUDGET (Labor):

480,000.00

DATE

12/22/2020

PREVIOUS BALANCE:

240,318.59

PROJECT:

Other General Serivces

THIS PERIOD:

4,500.00

CHARGES:

5-02-12-990

BALANCE:

235,818.59

This One (1) laborer is directed to proceed to jobsite, namely:

NAMES				PRERIOD COVERED
1	ELONA	, MARY JANE	B.	8:00am - 12:00pm/1:00pm - 5:00pm January 1-15, 2020@ 300.00/day

WORK TO BE DONE:

Presentation and do some errand works at the Information

Technology and Computer Services Office

With Saturdays.

Prepared by:

CHARLTY P. MADRID

Computer Operator I

Recommended for Approval:

ATTY. ESTEFANIO S. LIBUTAN, JR.

City Administrator

Noted by:

Executive Assistant III

City Mayor's Office

Approved by

HOM. RENATO Y. GUSTILO

City Mayor