



Civil Service Commission Regional Office VI

July 23, 2024

**Dr. NORDY D. SIASON, JR., EdD, CESO VI**  
SUC President II  
Iloilo State University of Fisheries Science and Technology (ISUFST)  
Barotac Nuevo, Iloilo  
**mailto:** [president@isufst.edu.ph](mailto:president@isufst.edu.ph); [isufstgad@isufst.edu.ph](mailto:isufstgad@isufst.edu.ph);

Dear **Dr. Siason, Jr.:**

This refers to your letters dated July 18 and 22, 2024 inviting **Atty. Alma Kristina A. Amolar** and **Atty. Glyzelle Dianne DJ. Ybiernas** as Resource Speakers (RS) from the CSC Regional Office VI to discuss about "*Sexual Harassment Cases and Crafting University Guidelines for CODI and Administrative Disciplinary Rules*". Your provided schedule is on August 1-2, 2024 (Thursday and Friday) from 8:00 AM to 5:00 PM.

We are pleased to confirm our participation in this endeavor by authorizing **Atty. Amolar on August 1, 2024** and **Atty. Ybiernas on August 2, 2024** to be the RS for your event. It is understood that all expenses related to the event, including transportation, accommodation, and meals for the RS (as applicable) shall be the responsibility of your agency.

We also request a certification as to the actual number of hours spent by them during their RS Services. For payment, honorarium, or administrative arrangement concerns, you may pay at the CSC Regional Office or the nearest CSC Field Office in your area. Kindly coordinate with our designated Focal Person, **Ms. Sheila P. Arendain**, at [sparendain@csc.gov.ph](mailto:sparendain@csc.gov.ph) or by phone at (033) 321 2669.

We look forward to a successful collaboration and trust that this event will be a beneficial learning experience for your officials and employees.

Thank you.

Very truly yours,

  
**NELSON G. SARMIENTO**  
Director IV

hrd/NGS/ETE/SPA/nms//  
Acceptance letter ISUFST

Bawat Kawani, Lingkod Bayani