

# Job Description: Web Designer

[Hypha Worker Co-operative](#) (Hypha) is looking for a **Junior Web Designer** to redesign and develop Hypha's website ([hypha.coop](https://hypha.coop)). There is also the possibility of assisting on external client projects. This is an ideal position for anyone just starting out in tech and interested in working with a non-profit co-operative. The candidate must possess solid design sensibilities and have excellent front-end development skills. You should bring creativity and technical skills to produce interesting and informative web design and content. Solid communication, project management, and organization skills are key, as you'll be working collaboratively with Hypha members and employees.

Hypha is a co-operative, so we do things [a little differently](#) (and a little better, we like to think). Ideally, you are excited about participating in a co-operative, building the solidarity economy, and engaging in discussions on rethinking social structures and the politics of technologies.

## Here are some of the things you'll do

You will work with Hypha workers and employees to lead the redesign and development of our website. Your tasks could include:

- Produce web design layout options using wireframes, flow diagrams or storyboards
- Create a project plan for the redesign and development of [hypha.coop](https://hypha.coop)
- Collaborate with Hypha workers and employees to redesign the look and content for the homepage, blog and other pages as required
- Adhere to and build on our existing brand guidelines in your work
- Iterate and improve new designs based on user feedback
- Take ownership of translating your designs to the web, using a static site generator
- Lead the QA and debugging process for the refreshed site

## Qualifications and skills we are looking for

- Current or recently graduated post-secondary student, ideally from a web design, computer science, software engineering, or related program
- A basic understanding of the entire web design and development process, through to user testing, and debugging
- Some knowledge of design accessibility
- Must be fluent with desktop design programs such as InDesign, Illustrator or similar
- Must be fluent with HTML 5, CSS 3, Markdown; fluency in Jekyll, Ruby, Node.js is an asset
- Familiarity with static site generators is highly beneficial
- Experience with collaborative and remote working tools, such as version control (e.g. Git), productivity tools, chat, task managers and project boards, and video conferencing software
- Ability to work independently and collaborate in a distributed team environment
- Strong planning and problem-solving skills; ability to multitask and meet deadlines
- Excellent time management skills and the ability to prioritize work
- Clear and compassionate oral, written, and presentation skills
- Demonstrated commitment to the principles of equity and diversity with alignment on Hypha's [mission and values](#)

## Location

Remote position, with a preference for Toronto or GTA-based youth.

## Compensation

Hourly rate of **\$28.00**.

## Hours and term

Work completed Monday to Friday, for a total of **32 hours per week**. (Hypha maintains a 4-day work week.) This is a **temporary position** for 16 weeks starting immediately. This position is part of the Canada Summer Jobs program, and to qualify you must be aged 15–30 and legally entitled to work in Canada.

## More about us

[Hypha Worker Co-operative](#) is a non-profit tech worker co-op based in Tkaronto (Toronto). You can read more about our mission, vision, and values, as well as ways we work together in [our organizational handbook](#). Hypha collaborates with communities to build better relationships with technology. Our work includes:

- decentralized web protocol (p2p and blockchain-based technologies) projects;
- technical capacity development for co-operatives and collectives;
- developing community ownership strategies, and;
- insight on governance for co-ops and decentralized digital communities.

As a remote-first organization that strives toward sustainable livelihoods for all our members, we accommodate flexible schedules and work arrangements. We are committed to [the co-operative principles](#), which provide a pathway for all employees to permanent membership. We are looking to build long-term relationships with contractors who are potentially interested in joining our co-operative as a member in the future. **If working openly on value-driven technology is your jam, let's talk!**

## Process to apply

To be considered, please email us at [hiring@hypha.coop](mailto:hiring@hypha.coop) with the following **as soon as possible**:

- Resume or CV (ideally as a PDF)
- Brief covering statement (in email body is fine) outlining why you are a fit for the position. This could include:
  - Description of a recent project or volunteer role
  - Links to a portfolio or previous work
  - Mention of how you heard about this position (e.g., job board, listserv, etc.)
- If you would like us to keep your information on file for future opportunities

Applications will be reviewed on a rolling basis. *We understand that no one person has all the qualifications listed here, so please apply if you have relevant experience and are interested in this role.*

Hypha acknowledges and strives to reduce barriers for members of equity-seeking groups through our hiring practices, in line with the equal rights and opportunities protected in the *Ontario Human Rights Code* and (Federal) *Employment Equity Act*.