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# Gaming / Hospitality / Information Technology & Services $\geq \leq$

## Senior Manager, Data Solutions – Based in Hong Kong 20-May-2019

### Responsibilities

- Manage and drive all aspects of the projects assigned to Data Solutions team; and monitors all technical aspects of implementing projects via developing and maintaining the project plans, issue logs, risk logs, etc.
  - Oversee the impacts and interdependencies between projects and works to ensure initiatives meet the CareFirst Goals and Objectives across the company
  - Ensure effective quality controls, risk mitigation and set up contingency plans to align project standards, data security policies and best market practices
  - Implement a collaborative and efficient agile working approach in Data Solutions team for creating high-performing team, driving quality releases and deliverables
  - Engage with stakeholders, corporate IT team and external vendors tactically to establish effective communication to accomplish project objectives
  - Plan, coordinate and facilitate project meetings and workshops with different stakeholders. Draft and distribute meeting minutes, action items, and support developing necessary documentations
  - Provide both verbal and written communications regarding project status, risks, and issues, and make recommendations on project decisions to stakeholders and Senior Management via management report and steering committee deck
  - Review and maintain projects' budgets to insure both fiscal and business goals are achieved
- Analyse business requirement, cost benefit, game plan, solution design, testing and implementation approach to proposal suggestions/ business case to management for judgement call when needed
- Ensure efficient and high quality installation of new software and/or hardware throughout the project(s)
- Manage allocation of resources within the project(s) to meet work fluctuations, budget and time constraints in the delivery process
- Manage contracts, settlements and vendors of the assigned project(s)
  - Maintain data access and security matrix of the company to align with Data Committee policy and governance
  - Prioritise change requests as required during the full life cycle of planning and implementing, drive process improvements as required

- Ensure solutions are implemented as specified in conjunction and compliance with department policies and procedures

## Requirements

- Degree holder in the field of IT, Computer Science/ Engineering or Mathematics
- 10+ years of hands on project planning experience with proven record of leading multiple projects and large scale data warehouse/ system implementation in the gaming or hospitality IT industry
- Project management qualification including PMI ACP, PMP practitioner (or equivalent) with good understanding of change management principals and SDLC
- Knowledge and experience of the best practice project management methodologies and techniques implementation for data warehouse development and analytic projects
- Experience in managing financial, capital and human resources in accordance with best practice and the organisation's policies, procedures and delegations
- Experience in hosting and facilitating project, program and steering committee meetings
- Excellent ability to tactfully and positively manage and maintain business relationships; and develop communicate effectively across all levels of the organisation
- Ability to plan, coordinate and organise team business trip and resources arrangement; and willing to travel on demand basis
- A team player who motivates others to work effectively within the team and lead change
- Fluent in English and Chinese (Cantonese and Mandarin)
- Achieve agreed business objectives and accepts accountability for results

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