**LRA BC Data Extract Key – April 2013**

This document is intended to describe the spreadsheet containing data from the BC Lobbyist Registry Application (LRA) extracted in April 2013.

The extract will be provided in an Excel spreadsheet. Because the database is relational in nature, the data is not easily “flattened.” There are 13 tabs in the spreadsheet, each containing an extract of a particular table in the database. Each tab is described below.

Please note that the current *Lobbyists Registration Act* requires registrants to declare who they “have lobbied or *expect* to lobby.” Registrations do not indicate whether a public office holder named as a lobbying target in a registration was actually contacted or not.

1. Registrations

A list of the registrations in the database. Only registrations which have been activated by ORL staff are on the file.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. Note that this registration ID is the “primary key” to an individual registration, to be used as a reference in the other tables. |
| prior\_active\_registration\_id | In the case of an organization’s registration, this references the most recent previous registration belonging to that organization. This doesn’t apply to consultant lobbyist registrations, or to organizations that are registering for the first time. |
| filing\_dt | The date that the registration was submitted to the ORL. |
| registration\_type | Consultant lobbyist or organization. |
| documentation\_required | Indicates if the designated filer (organization) or consultant lobbyist has not yet had their BCeID log-in account verified by the Government of BC or the ORL. |

1. Registration Status

The status of the registration.

* Pending – Registration has been submitted to the ORL and is awaiting review and activation.
* Awaiting Update – Registration has been reviewed by ORL staff and sent back to the consultant lobbyist/designated filer to fix one or more issues.
* Active – Registration has been reviewed and activated by ORL staff, and is between its start and end dates.\*\*
* Terminated – Registration has passed its end date.\*\*

\*\* **NOTE:** The consultant lobbyist has 30 days after the end date to extend the end date. Therefore, the registration will only change to terminated status after 30 days if the end date has not been extended. The designated filer of an organization has 30 days to re-register their lobbying activities and their previous registration does not terminate until they either re-register or the 30 days has transpired and they have not re-registered.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_status\_seq\_no | Unique number assigned to this line of data in the database. |
| registration\_status\_type\_dsc | The current status of the registration, as described above. |
| effective\_dt | The date this registration entered this status. |

1. Registration Roles

List of roles for the individuals or organizations that might apply to a registration. Each of these roles has associated descriptive properties. These roles are:

Consultant Lobbyist Registrations:

* The consultant lobbyist him/herself (“Consultant”)
* Firm name, if the consultant is associated with a lobbying or other firm (“Firm”)
* The consultant lobbyist’s client (“Client”)
* Any other consultant lobbyists working on this undertaking (“Other Consultant Lobbyist”)

Organization Registrations:

* The designated filer, i.e. the person who is responsible for the organization’s registration (“Designated Filer”)
* An in-house lobbyist, i.e. an employee who lobbies on behalf of the organization (“In House Lobbyist”)
* The organization itself (“Organization”)

Both:

* A parent corporation (“Parent Company”)
* A subsidiary corporation (“Subsidiary Company”)
* A coalition member (“Coalition Member”)

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. |
| registration\_role\_type | The role being described. See the list given above. |
| role\_eff\_dt | Date this role was declared in the registration. |
| role\_exp\_dt | The date the designated filer or consultant lobbyist has declared that this role no longer applies (for example, if the in-house lobbyist is no longer lobbying on behalf of the organization, or if the subsidiary company no longer belongs to the organization, etc.). |
| business\_activity\_summary\_txt | Applies to the roles of “Client” and “Organization” only. The client’s (if consultant lobbyist) or organization’s business/activities. |

1. Names

Names (surname, first name & middle name, or business name) for each of the individuals or businesses/organizations identified in the roles table (#3 above).

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| name\_seq\_no | Unique number assigned to this line of data in the database. |
| name\_type\_cd | Indicates personal (INNA) or business (BUNA) name. |
| first\_given\_nm | First name (personal only). |
| second\_given\_nm | Second name (personal only). |
| surname\_nm | Surname (personal only). |
| business\_nm | Business name (business only). |

1. Business Mailing Addresses

Contact addresses for roles (as described in #3 above).

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| business\_mailing\_address\_seq\_no | Unique number assigned to this line of data in the database. |
| address\_first\_line\_txt | Address Line 1 |
| address\_second\_line\_txt | Address Line 2 |
| address\_third\_line\_txt | Address Line 3 |
| city\_nm | City |
| province\_nm | Province or State |
| country\_nm | Country |
| postal\_cd\_txt | Postal Code or Zip Code |

1. Business Contacts

Email, phone and fax numbers of the roles identified in #3 above.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to roles in #3 above. |
| business\_contact\_seq\_no | Unique number assigned to this line of data in the database. |
| business\_contact\_txt | Email address, phone number or fax number. |
| business\_contact\_method | Identifies type of contact method. |

1. Public Office Holders

Lobbyists who were formerly public office holders.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| public\_office\_id | Unique number assigned to this line of data in the database. |
| public\_office\_title\_nm | Former public office holder’s former title. |
| public\_office\_holder\_seq\_no | Unique number assigned to this line of data in the database. |
| role\_description\_txt | Description of public office holder details. |
| term\_start\_dt | Start date of public office term. |
| term\_end\_dt | End date of public office term. |

1. Registration Terms

Consultant lobbyists declare the start and end dates of their undertaking to lobby on behalf of a client. Organizations with in-house lobbyists are required by law to submit registrations every six months, if they continue to employ in-house lobbyists and meet the registration threshold of 100 hours of lobbying in the previous 12 month period.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_term\_seq\_no | Unique number assigned to this line of data in the database. |
| registration\_term\_type\_cd | Indicates consultant lobbyist (CLRT) or organization (ORTE). |
| start\_dt | Applies to organizations only – the start date of the registration (system generated). There will be a new registration approximately every six months if the organization continues to employ in-house lobbyists and meet the registration criteria. |
| end\_dt | Applies to organizations only – the end date of the registration (system generated). |
| undertaking\_start\_dt | Applies to consultant lobbyists only – the declared start date of their undertaking to lobby. |
| undertaking\_end\_dt | Applies to consultant lobbyists only – the declared end date of their undertaking to lobby. |

1. Lobbying Activities

Start and end dates of organization in-house lobbyists.

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| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| lobbying\_activity\_seq\_no | Unique number assigned to this line of data in the database. |
| lobbying\_activity\_start\_dt | Start date of the in-house lobbyist’s lobbying activities. |
| lobbying\_activity\_end\_dt | End date of the in-house lobbyist’s lobbying activities. |

10. Government Funding

BC Government or government agency that funds or partially funds the client or organization.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| government\_funding\_seq\_no | Unique number assigned to this line of data in the database. |
| government\_funding\_provider\_nm | Name of the funding provider. |
| funding\_amt | Funding amount in Canadian dollars. |

1. Subject Matters

Lobbying subject matters for each registration.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| subject\_matter\_seq\_no | Unique number assigned to this line of data in the database. |
| subject\_matter\_type | The subject matter(s) selected for the lobbying activities. |

1. Intended Outcomes

Intended outcome(s) for each subject matter.

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| subject\_matter\_seq\_no | Unique number assigned to this line of data in the database. References back to #5 above. |
| intended\_outcome\_seq\_no | Unique number assigned to this line of data in the database. |
| intended\_outcome\_type | The intended outcome(s) declared for the related subject matter. |

1. Public Office Contacts

The target of the lobbying activities:

* Cabinet Minister (“Ministerial Contact”)
* Member of a Cabinet Minister’s staff (“Minister Staff Contact”)
* MLA (“MLA Contact”)
* Member of an MLA’s staff (“MLA Staff Contact”)
* Public Agency, e.g., Ministry, Crown Corporation, etc. (“Known Public Agency” & “Other Public Agency”)

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| --- | --- |
| **Column** | **Description** |
| registration\_id | The numerical registration ID. |
| registration\_role\_seq\_no | Unique number assigned to this line of data in the database. References back to #3 above. |
| subject\_matter\_seq\_no | Unique number assigned to this line of data in the database. References back to #5 above. |
| public\_office\_contact\_seq\_no | Unique number assigned to this line of data in the database. |
| public\_office\_contact\_type | The type of target contacted (see list above). |
| public\_agency\_name | If target type selected is Public Agency, the name of the public agency selected or entered. |
| minister | Name of the Minister selected (either directly targeted or staff targeted). |
| ministerialtitle | Title of Minister selected (either directly targeted or staff targeted). |
| mla\_constituency\_nm | MLA constituency. |
| mla \_name | Name of the MLA selected (either directly targeted or staff targeted). |
| staff\_work\_title\_txt | Title of Minister/MLA staff (if staff targeted, optional field). |
| individual\_contact\_nm | Name of Minister/MLA staff target. |
| other\_public\_agency\_nm | Name of Public Agency if typed in by lobbyist (as opposed to selected from a list of common BC Public Agencies). |