



How to Observe Your Student in Canvas

To find instructions on creating a parent/guardian account on canvas, go to the bart website link below (video options):
<https://www.bartcharter.org/apps/pages/Canvas>

1. Student generates a pairing code.
2. Parent creates a Canvas account and enters the pairing code.

or

3. Parent enters an additional pairing code to add a student to existing Canvas account.

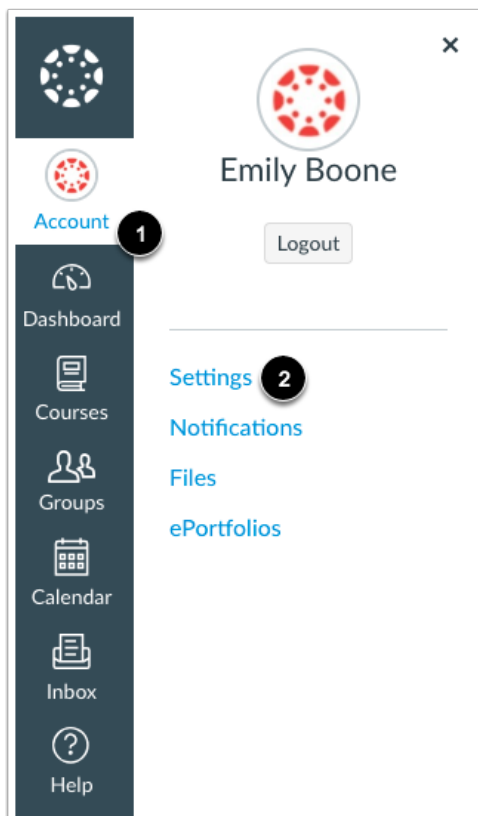
Detailed instructions for each step above are included below.

1. Student generates a pairing code for an observer

Students can generate a pairing code to link an observer to their Canvas account. An observer can enter the pairing code [in their User Settings Observing tab](#). A separate pairing code must be created for each observer who wants to link to your account.

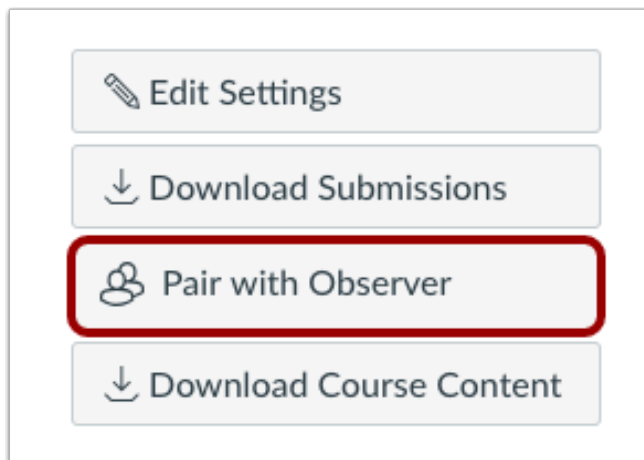
An observer may be a parent, guardian, mentor, counselor, or another individual who needs to view a student's Canvas courses.

Open Settings



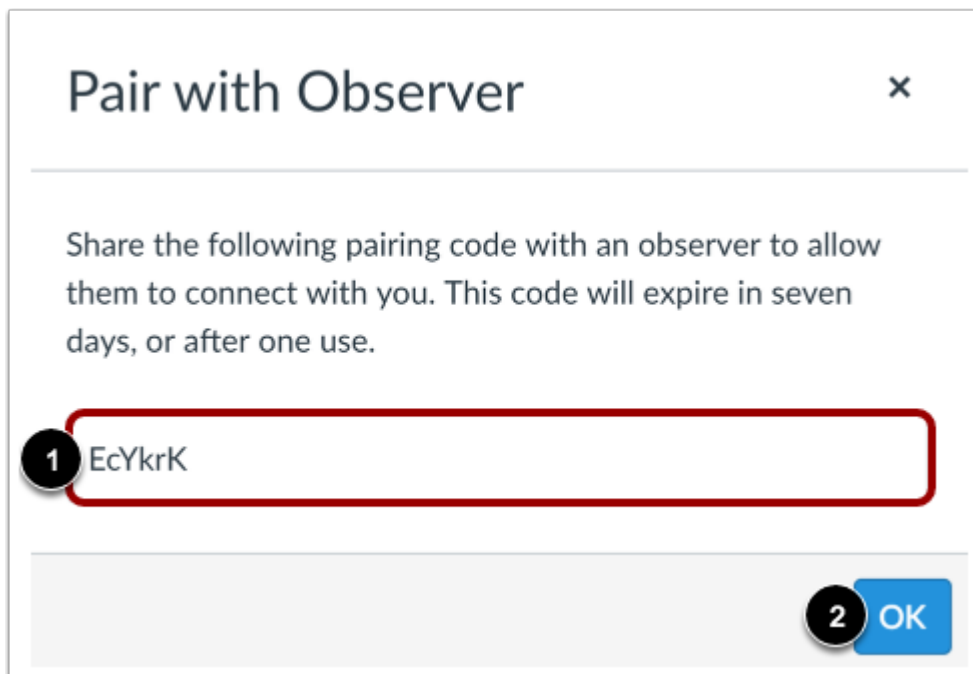
In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

Pair with Observer



Click the **Pair with Observer** button.

Copy Pairing Code



Copy the six-digit alphanumeric pairing code [1]. You will need to share the code with the observer who will link to your account. The pairing code will expire after seven days or its first use.

To close the window, click the **OK** button [2].

Note: Pairing codes are case sensitive.