

SUBJECT 2:

Contract management

**Department**

Information Systems

**Duration**

At least 6 months

We are looking for a legal intern having interest in contract management and particularly in Legal Archiving.

You will work in collaboration with the IS&IT team by supporting a broad variety of legal work including software services, procurement, professional services, intellectual property, privacy policies, data protection and legal research assignments.

You will also work in collaboration with the legal specialist to review and draft agreements, statements of work, procurement services agreements, prepare documentation, and related activities. You will have the opportunity to work on ambitious projects such as: make our solution compliant with legal archiving guidelines in a given country.

If you are fluent in French and English, passionate about legal and IT topics, and preparing your bachelor or masters of Law degree, you're welcome to apply!

Technologies & Environment of work :

Contract Management

Legal Archiving

Corporate Legal