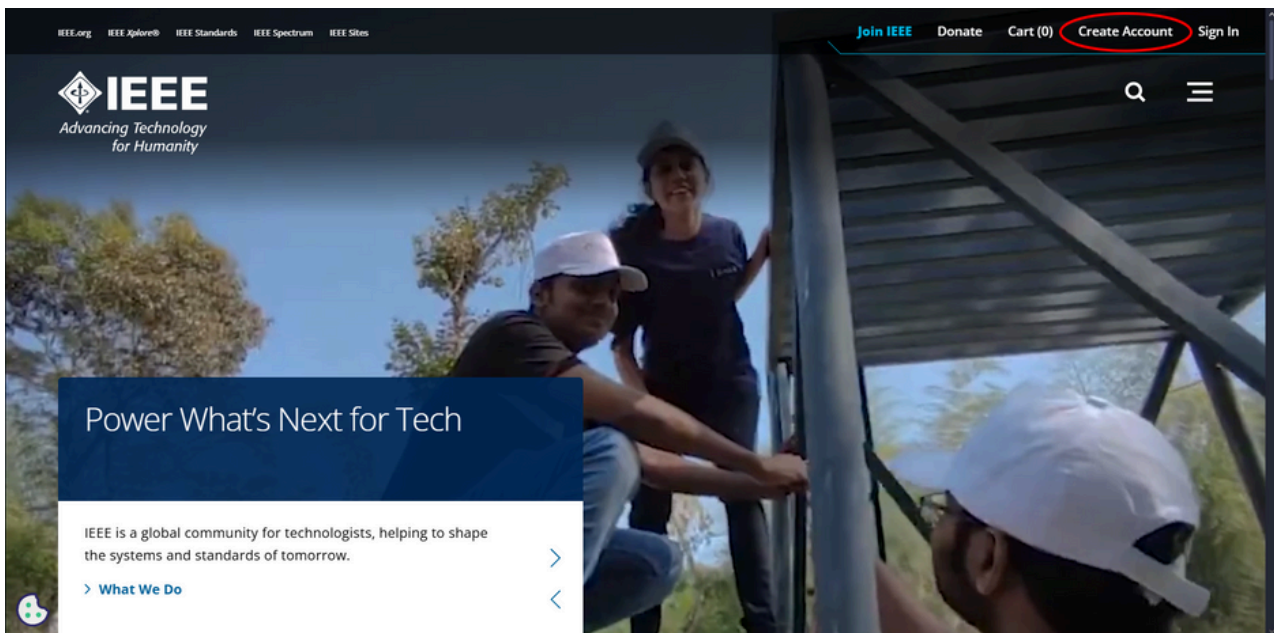


# How to create your IEEE ACCOUNT

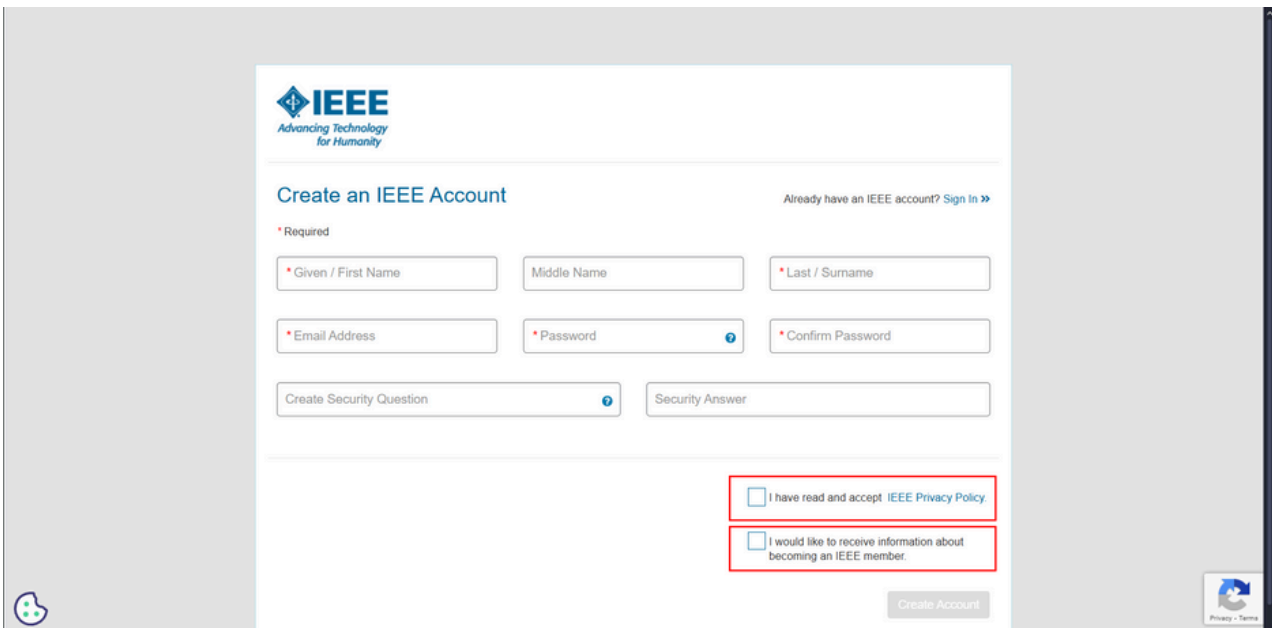
1- Go to the Official IEEE website: [ieee.org](https://www.ieee.org)

- Press “Create Account” on the top right corner



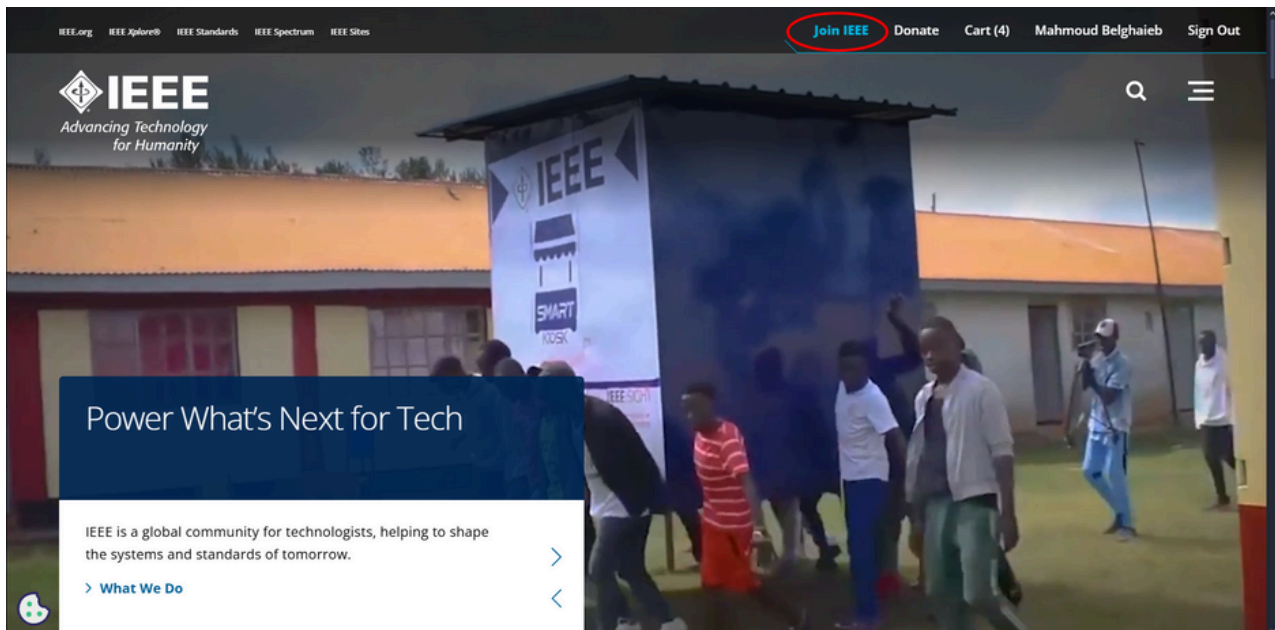
2-Fill your Account Informations:

- Don't forget to tick the check boxes highlighted in **RED**
- Make sure to remember your informations specially the **PASSWORD**

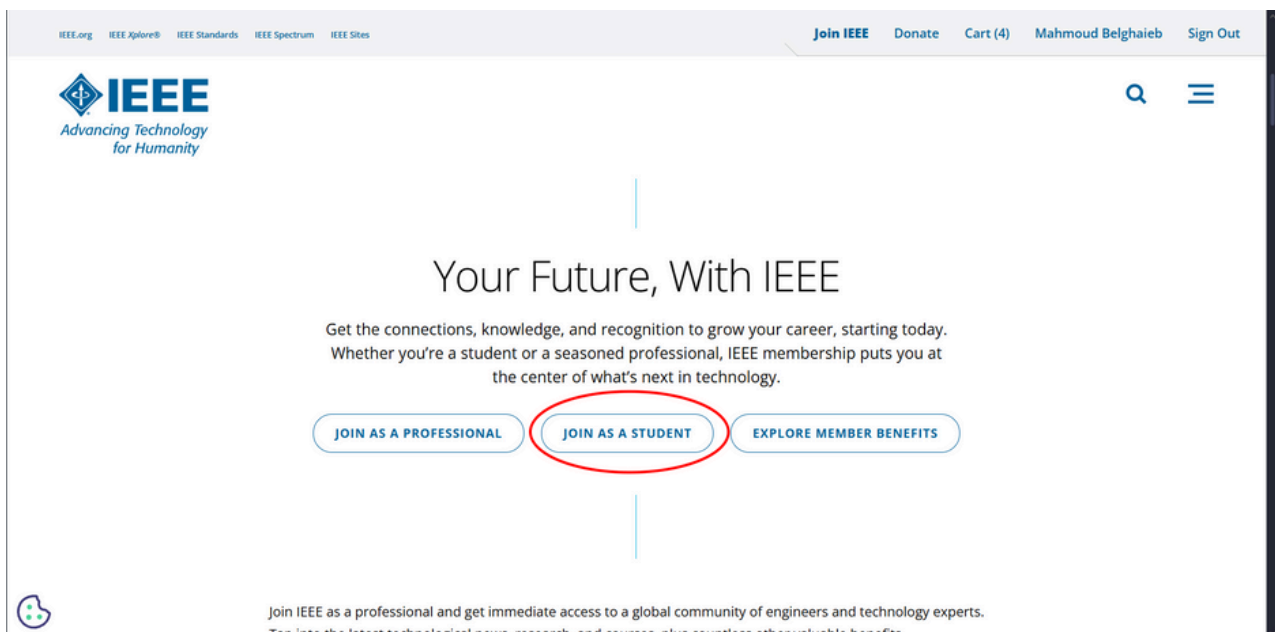


- You will be redirected to the landing page Logged in

### 3- Press the JOIN IEEE



### 4- Scroll down and make sure you choose **JOIN AS STUDENT** :



### 5- Scroll down and fill your informations:

- Don't forget to tick the check box that says **“UNIVERSITY/COLLEGE”**

Name\*  
Mahmoud Belghaieb

Country/region\*  
Tunisia

Organization/dept name

Address type\*  
☐ Home
 ☐ Work
 ☒ University/College
 ☐ Other

Address Line 1\*  
ariana elsoghra

Address Line 2

Address Line 3

City/Locality\*  
ariana

State/Province/Territory:

ZIP/Postal code\*  
2083

[Cancel address change](#)

Birth Month  
January

Birth Day  
17

Birth Year  
2000

**My Cart**

Items

Quantity

Price

Total

[Checkout](#)

- Then press **CONTINUE** on the end of the page not the one in the right

6- Continue filling your informations in the new page:

- for the university make sure to select Private **Higher School of Engineering & Technology** not ESPRIT
- And check the **Undergraduated** checkbox

**Profile Summary**

Welcome Mahmoud Belghaieb,

You have Automatic Renewal turned ON and the above item(s) will be renewed automatically during the week of 12 October 2025. If you add or remove any items from your renewal, you will need to renew manually prior to that date.

\* required fields

**Education Information**

An undergraduate or first university degree is a minimum requirement for some grades of membership. You can add certifications or advanced degrees to your profile at any time.

Edit current university/college:  
Private Higher School of Engineering & Technology - Grad Dat

[Add new](#)

Please select your school name. Start by choosing school country and state/province/territory and clicking "Search".\*

Country/region  
Tunisia

State/province/territory

[SEARCH](#)

University/college\*  
Private Higher School of Engineering & Technology

Student status\*  
☒ Undergraduate
 ☐ Graduate

Degree being pursued\*  
Engineer

Academic program\*  
Computer Science

**My Cart**

Items

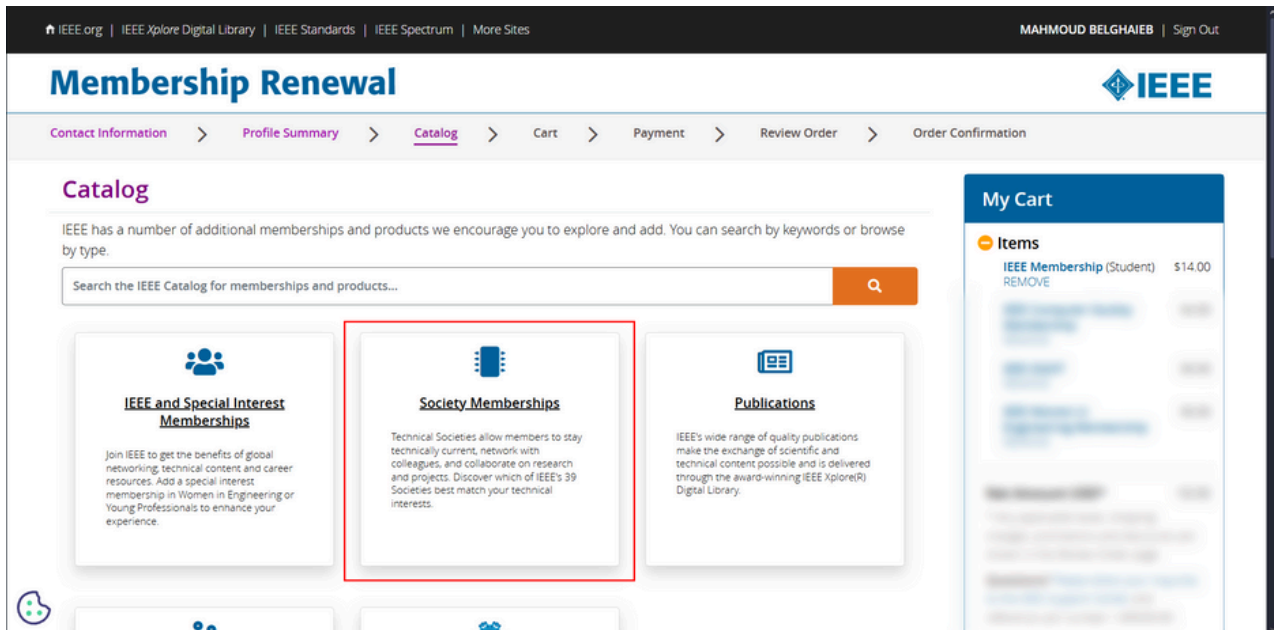
Quantity

Price

Total

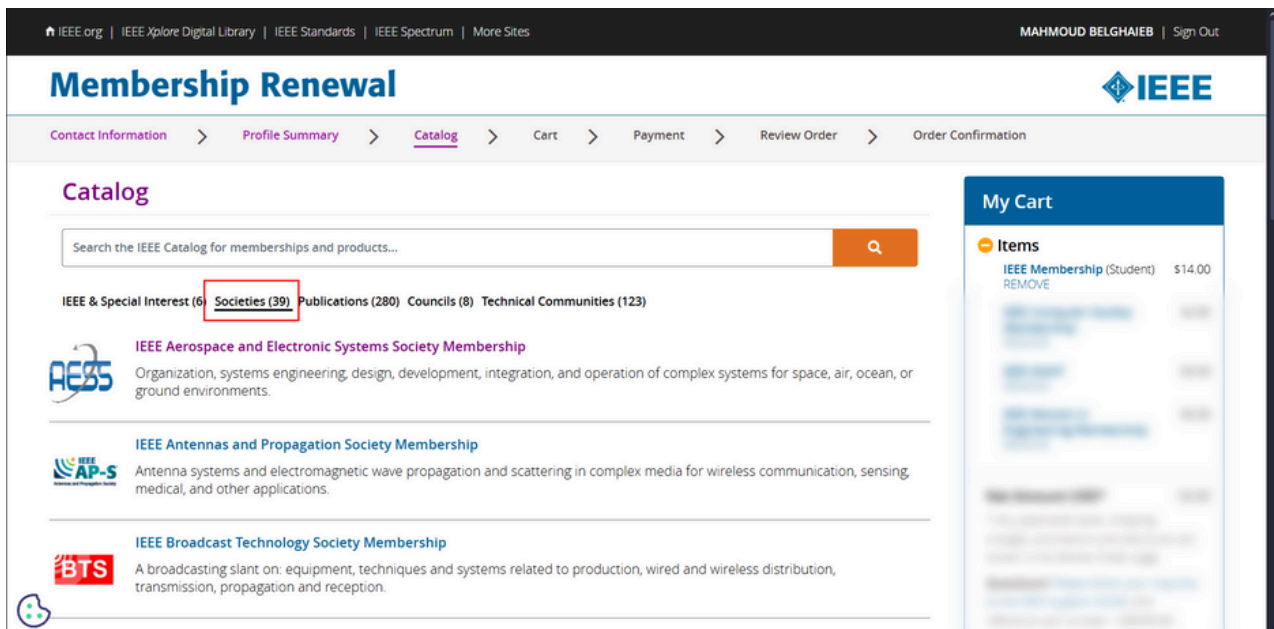
[Checkout](#)

## 7- Select the societies you want to join:







## 8- search for the societies you want:

- Make sure to always choose from the **Societies** filter highlighted in red




## 9-After selecting the societies you want they will be added to your cart with the price for the Students membership:

- After you done selecting press the continue at the end of the page

Description	Quantity	Product Price
 <b>IEEE Membership (Student)</b> <a href="#">Customize Options</a>	1 <a href="#">Remove</a>	\$14.00
 <b>IEEE Computer Society Membership</b> <a href="#">Customize Options</a>	1 <a href="#">Remove</a>	\$4.00
 <b>IEEE SIGHT</b> <a href="#">Customize Options</a>	1 <a href="#">Remove</a>	\$0.00
 <b>IEEE Women in Engineering Membership</b> <a href="#">Customize Options</a>	1 <a href="#">Remove</a>	\$0.00

**\*Net Amount USD:18.00**


**CONTINUE**

**My Cart**

**Items**

- IEEE Membership (Student) \$14.00  
[REMOVE](#)
- IEEE Computer Society Membership \$4.00  
[REMOVE](#)
- IEEE SIGHT \$0.00  
[REMOVE](#)
- IEEE Women in Engineering Membership \$0.00  
[REMOVE](#)

**Net Amount USD\*** 18.00

\* Any applicable taxes, shipping charges, promotions and discounts are shown in the Review Order page.

Questions? Please direct your inquiries to the IEEE Support Center and reference cart number 1-8RM9V39

[Restore original renewal items](#)

CONTINUE

## 10- Finally finish your payment process with filling your card informations


- If you want, press the print and mail to get payment proof to your email


Contact information >
Profile Summary >
Catalog >
Cart >
Payment
Review Order >
Order

### Payment

Tunisia is your country of residence. Listed below are payment options available for your order.

**Credit or Debit Card**

☐  MasterCard ending in 8431 [Edit](#)

☐  New Card


**PayPal**


Use your PayPal account to make payments in USD or other local currency supported by PayPal (your bank must allow payments in local currencies for international transactions).


Use PayPal Pay Later option to break your payment into 4 interest-free, bi-weekly installments.

Pay with PayPal

**Additional Payment Options\***

☐  Alipay

☐  WeChat

☒  **Print And Mail**

\*\* If you select "Alipay", "WeChat", "UPI", "Mercado Pago", or "Print and Mail" you will be asked to provide payment details after "Review Order".

**My Cart**

**Items**

- IEEE Membership (Student) \$14.00  
[REMOVE](#)
- IEEE Computer Society Membership \$4.00  
[REMOVE](#)
- IEEE SIGHT \$0.00  
[REMOVE](#)
- IEEE Women in Engineering Membership \$0.00  
[REMOVE](#)

**Net Amount USD\*** 18.00


\* Any applicable taxes, shipping charges, promotions and discounts are shown in the Review Order page.


Questions? Please direct your inquiries to the IEEE Support Center and reference cart number 1-8RM9V39

[Restore original renewal items](#)

CONTINUE

**Add a donation to IEEE's Philanthropic Programs**

 Making a gift is one of the most convenient ways to support IEEE's Philanthropic Programs while ensuring IEEE remains your professional home. With your support, you can transform the lives of individuals and communities around the world.

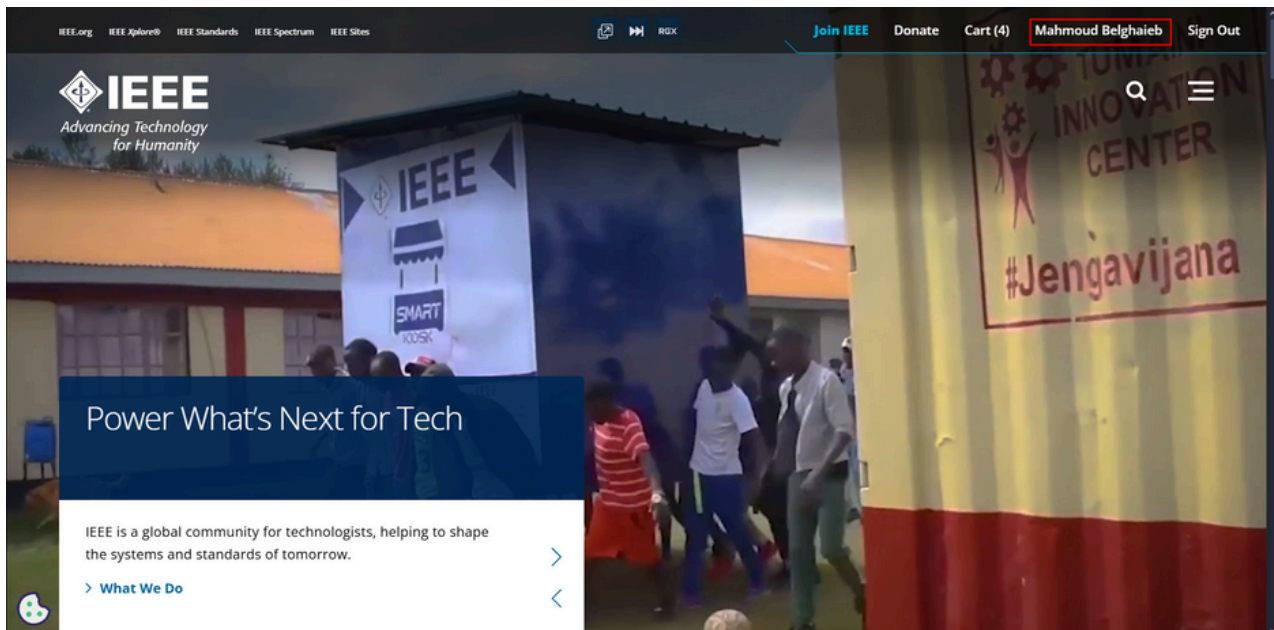


energy and experience to the world

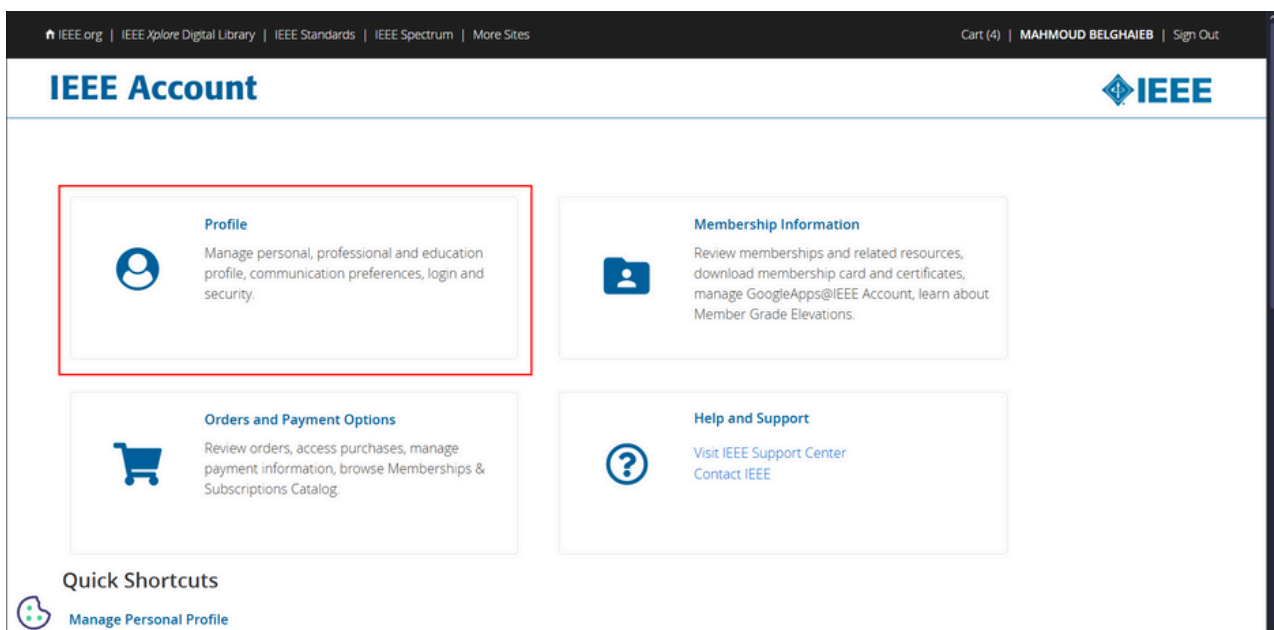


# IEEE ID and changing the primary IEEE email

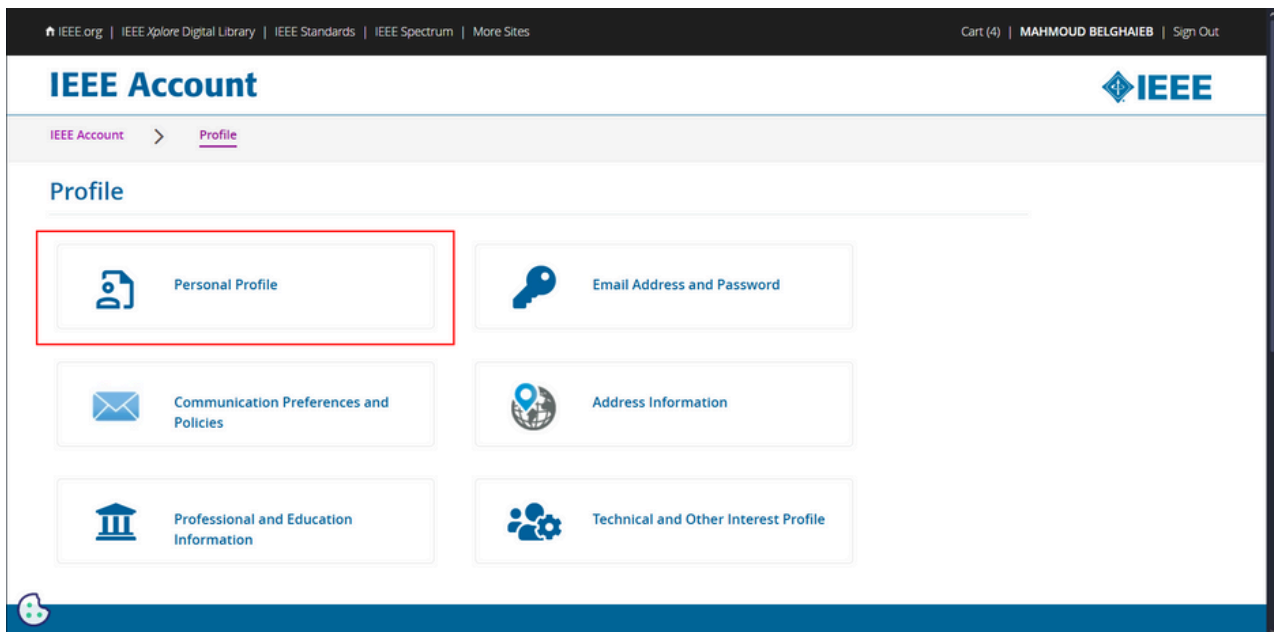
11- Press your account name in the top right corner:



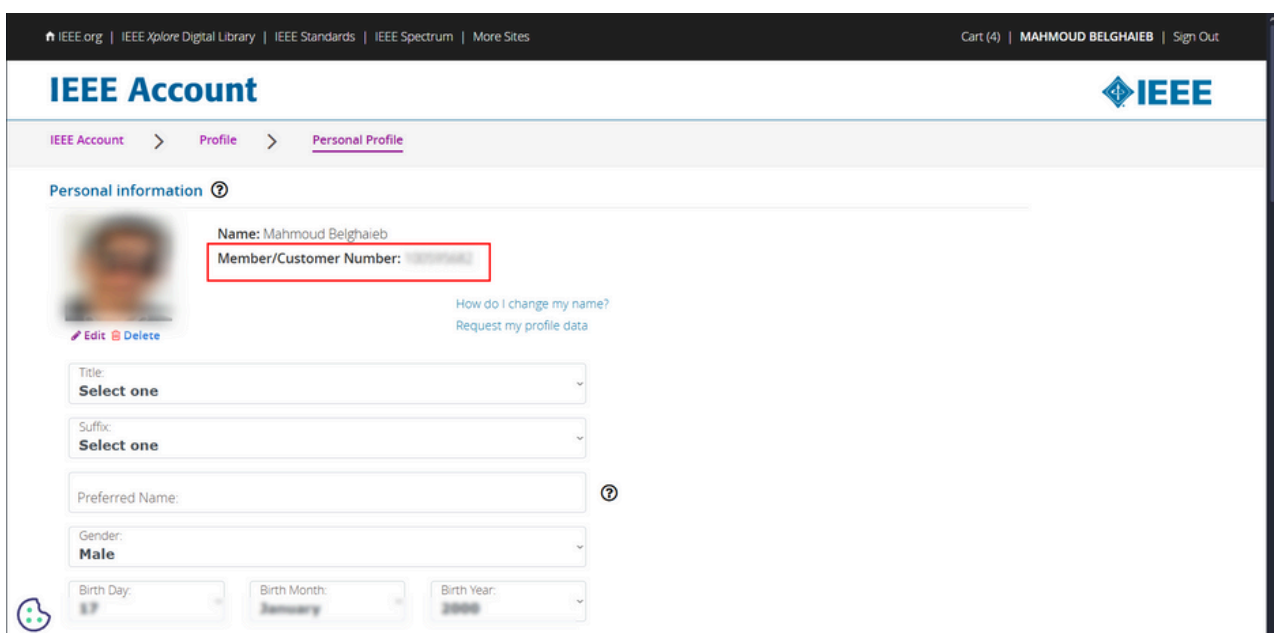
12- Go to **Profile** :



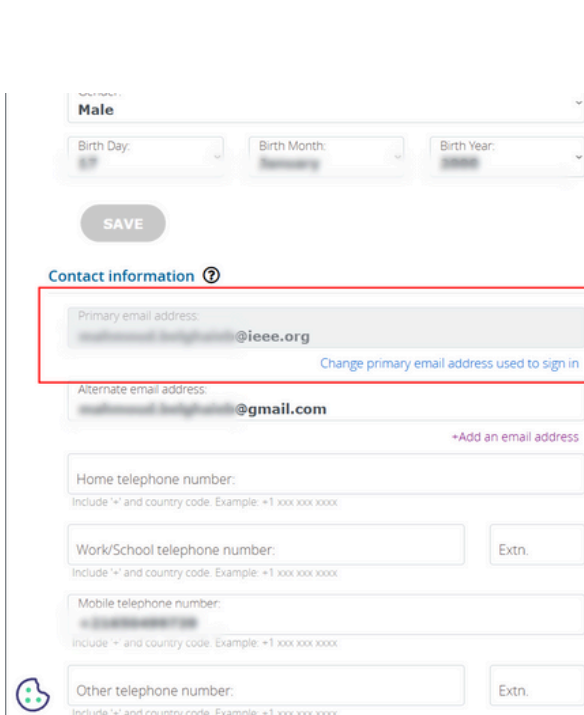
### 13- Go to **Presonal Profile** :



### 14- Your IEEE ID will be displayed next to your account image:



15- Change your Primary email for the \*\*\*\*\*@ieee.org:



Thank you for following these steps

- If you have any problem with IEEE information please contact:

IEEE ESPRIT SB HR manager **Mahmoud BELGHAIEB**

- If you have problem with the payment or don't have anyone that can help you with a card contact:

IEEE ESPRIT SB treasurer **Mohamed HERGUEM**

