

Let me quickly summarize the key highlights from the Report Generation Tool documentation.

**First**, the system ensures **secure and centralized access** through WHO's Single Sign-On, meaning all users authenticate using their WHO credentials — keeping data access safe and compliant.

**Second**, there's a **role-based user management** structure. Admins can create and manage users, assign specific roles, and control permissions, ensuring the right people have the right level of access.

**Third**, the tool uses **standardized WHO templates** to drive consistency. These templates define how reports are structured and ensure every report follows WHO's required format.

**Fourth**, we have **AI-powered report generation**, where the system automatically produces the first draft by analyzing both structured and unstructured data — saving significant time for users.

**Fifth**, there's an **AI conversational interface** that allows users to interact with the system using natural language. They can rewrite, summarize, or polish sections through simple chat commands.

**Sixth**, the tool supports **real-time collaboration** — users can comment, edit, and track changes together. A locking mechanism avoids conflicts, and threaded comments make discussions clear.

**Seventh**, we've included **smart content suggestions** and **AI model selection**. The AI recommends WHO-sourced content where relevant, and users can choose between models like GPT-4, Gemini, or DeepSeek to suit tone or report type.

**Eighth**, **SharePoint integration** ensures that live WHO data is directly available inside the tool. It fetches and validates information automatically, improving accuracy and reducing manual effort.

**Ninth**, the **export and notification system** makes the workflow seamless — reports can be downloaded in Word format and users get real-time alerts on comments, exports, or locked reports.

And **finally**, the tool is designed for **performance, scalability, and reliability** — it's fast, can handle growing data and user loads, and maintains an uptime of at least 99.5 percent during WHO's operating hours.