

# CHAITYA LODAYA

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## OBJECTIVE

Strategic and results-driven leader with 7+ YOY delivering global technology programs across software, infrastructure, and process engineering. Skilled in **Agile/Scrum** and **PMI methodologies, full SDLC lifecycle, and cross-functional team leadership**. Adept at **stakeholder management, budgeting, risk mitigation, and governance to ensure on-time, on-budget delivery**. Experienced in **Jira, Confluence, Power BI, and MS Project**, driving digital transformation and operational excellence across onshore, nearshore, and offshore teams.

## EXPERIENCE

### Project Manager & Scrum Master — NavisionTech Inc., USA

May 2023 - Sep 2025

- Drove CRM and ERP modernization programs, delivering multi-million-dollar projects on time and within budget, and 95% on time delivery.
- Led 6+ concurrent projects: defined scope, established statement of work (SOW), created charters, RACI, risk logs, and project plans; improved on-time delivery by 30% and reduced scope creep by 25%.
- Facilitated Agile ceremonies, backlog refinement, user stories, sprint planning, sprint retrospectives, and UAT; translated 50+ business requirements into actionable items for cross-functional teams.
- Leveraged Jira, Azure DevOps, and MS Project for tracking, reporting, and dependency management; reduced project delays by 20%.
- Oversaw budgets, resource allocation, and risk mitigation; coordinated cross-functionally to ensure seamless integrations and accelerated releases.
- Tracked KPIs, budgets, and risk logs; implemented mitigation strategies to reduce critical issues and improve test coverage (+15%).
- Mentored and led cross-regional teams; promoted Agile adoption, process standardization, and QA/QC compliance with SDLC and SOX.
- Built executive dashboards and reports using Power BI and Excel, providing real-time program visibility and actionable insights.

### Project Manager — AutoReview.AI (Previously VRA), USA

Mar 2022 - Jan 2023

- Owned PM activities- detailed reporting, strategic planning, & estimation, resulting in a 30% reduction in delays.
- Prepared business requirements, FRDs, and acceptance criteria, improving development accuracy and cutting rework by 25%.
- Created and maintained Excel-based data models & Gantt charts, improving tracking efficiency & throughput by 30%.
- Supervised Agile sprints and dependencies for 35+ team members, ensuring alignment with business objectives.
- Established and managed project governance, dashboards, OKRs/KPIs, risk matrices, and internal project controls; provided executive-level reporting to C-suite stakeholders
- Implemented cloud/data modernization and DevOps tools (Jira, Confluence, Power BI), accelerating releases and improving test coverage by 25%.

### Software QA Analyst — Accenture Solutions Private Limited, India

Nov 2017 - Jun 2021

- Delivered 20+ enterprise-level projects with diverse domain end-to-end, ensuring compliance with SDLC, GDPR, and internal standards.
- Implemented process trackers and automated workflows, improving team productivity by 15% daily and enhancing project delivery.
- Automated a 2500+ testcase regression suites using TOSCA, saving 2+ hours daily per tester and accelerating release cycles.
- Conducted UAT, system, and integration testing with cross-functional teams, reducing defects by 22% and preventing production failures.
- Developed SQL-based test validations, test matrices, and scripts, improving pre-release data accuracy by 18% and preparation efficiency by 30%.
- Managed HP-ALM and Jira defect tracking, triaging, and resolution with development teams, maintaining SLA adherence.
- Documented & executed manual test cases, scripts, and scenarios in Quality Center, ensuring end-to-end traceability with business needs.

## SKILLS, AND CERTIFICATIONS

<b>Certifications:</b>	Project Management Principles and Practices - UC Irvine, Certified Scrum Foundations Professional, Atlassian: Jira and Confluence Fundamentals, Google Project Management: Professional Certificate (In Progress)
<b>Tools:</b>	Jira, Azure DevOps, Confluence, MS Project, Smartsheet, Trello, Monday.com, Wrike, Asana, Google Suite, Lucidchart, Figma, Visio, SharePoint, MS Suite
<b>Methodologies:</b>	Agile (Scrum, SAFe), Waterfall, Kanban, Work Breakdown Structure (WBS), Look-Ahead & Workback Scheduling, Resource Allocation, Risk & Issue Management, Burn Rate Tracking, Project Accruals, Cost Forecasting, RAID Logs
<b>Quality Stds.:</b>	SDLC, STLC, PLC, SOX, GDPR, QA/QC Practices
<b>Data/Reporting:</b>	SQL/MySQL, JQL, Advanced Excel (Pivot Tables, Formulas, Dashboards), Gantt Charts, Power BI, KPI Dashboards
<b>BPI:</b>	Process Standardization & Documentation (BRDs, FRDs, Risk Logs), Workflow Optimization, Cost-Saving Initiatives

## EDUCATION

### University of Florida

Master of Science in Electrical and Computer Engineering (Minor: Project Management)

Aug 2021 - May 2023

Gainesville, FL, USA

### Mumbai University

Bachelor of Engineering in Electronics Engineering

Aug 2013 - May 2017

Mumbai, MH, India