

Wedding Timeline Intake Questionnaire - Addison Woods

Event Details

Event Date	
Couple's Names	
Ceremony Start Time	
Ceremony Length (approx)	
Reception Start Time	
Reception End Time	
Same Location (Yes/No)	
Venue Name & Address	

Hair & Makeup Schedule

Bridesmaid 1 (Hair/Makeup Time & Name)	
Bridesmaid 2 (Hair/Makeup Time & Name)	
Bridesmaid 3 (Hair/Makeup Time & Name)	
Bridesmaid 4 (Hair/Makeup Time & Name)	
Bridesmaid 5 (Hair/Makeup Time & Name)	
Bridesmaid 6 (Hair/Makeup Time & Name)	
Mother of Bride (Hair/Makeup Time & Name)	
Mother of Groom (Hair/Makeup Time & Name)	
Bride (Hair/Makeup Time & Name)	

Ceremony Details

Ceremony Start Time

Officiant

Parents

Grandparents

Flower Girl

Ring Bearer

Reception Events

Cocktail Hour Time

Dinner Time

First Dance

Father/Daughter Dance

Mother/Son Dance

Toasts

Cake Cutting

Bouquet Toss

Garner Toss

Number of Desired/Contracted Bar Hours

Vendors

Photographer (Start/End Time)

Videographer (Start/End Time)

DJ (Start/End Time)

Coordinator Arrival Time

Catering End Time

Florist

Bakery

Transportation

Other Vendors

Wrap-Up & Exit

Grand Exit Time

Guest Departure Time

Cleanup Complete By