

RESUME

NOORSAKINAH BINTI ABDUL WAHAB

Permanent Address : No. 10, Lorong Langsat,
Taman Jali, 01000 Kangar,
Perlis,
Malaysia.
Contact Number : +6013-5311394
Email Address : sakinah89@live.com



PERSONAL PARTICULAR

| | | | |
|-----------------------|----------------------------------|-----------------------|------------------|
| Date of Birth | : 25 May 1989 | Marital Status | : Single |
| Place of Birth | : Sungai Petani, Kedah, Malaysia | I/C NO. | : 890525-02-5532 |
| Age | : 27 years old | Race | : Malay |
| Nationality | : Malaysian | Gender | : Female |
| Religion | : Islam | | |

EDUCATION

| | | | |
|------------------------|--|--------------|---------|
| Level | : Master's Degree | AWARD | : MERIT |
| Course | : Master of Accounting and Finance | | |
| University | : Manchester Business School (MBS), University of Manchester, UK | | |
| Graduation Date | : Dec 2014 | | |

| | | | |
|------------------------|------------------------------------|-------------|--------------|
| Level | : Bachelor's Degree | CGPA | : 3.83 /4.00 |
| Course | : Bachelor of Accountancy (Hons) | | |
| University | : Universiti Teknologi MARA (UiTM) | | |
| Graduation Date | : May 2013 | | |

| | | | |
|------------------------|------------------------------------|-------------|--------------|
| Level | : Diploma | CGPA | : 3.93 /4.00 |
| Course | : Diploma in Accountancy | | |
| University | : Universiti Teknologi MARA (UiTM) | | |
| Graduation Date | : July 2010 | | |

| | |
|------------------------|--|
| Level | : Malaysian Certificate of Education (SPM) |
| Field of Study | : Science Stream |
| Graduation Date | : December 2007 |

WORKING EXPERIENCE/CURRENT JOB

- **Employer** : PricewaterhouseCoopers (PwC)
Period : February 2012- July 2012 (6 months)
Position : Audit Associate (Internship)
Job descriptions include but not limited to:
 - Performed audit testing.
 - Selected to be part of the audit team of:
 - Integrated Device Technology (Malaysia) Sdn Bhd

- HwangDBS Investment Bank
 - Inokom Corporation Sdn Bhd
 - Fujikura Federal Cables (Malaysia) Sdn Bhd
- Employer : Intel Microelectronics (M) Sdn Bhd
 Period : January 2015 until current
 Position : Accountant (Finance Analyst)
 Job descriptions include but not limited to:
 - Performing monthly account reconciliation.
 - Providing flux analysis for the accounts that meet materiality threshold.
 - Performing service revenue, payroll, tax incentives, expense accrual booking, etc.
 - Performing monthly intercompany settlement between Intel entities globally.
 - Communicate with Intel's business partners globally through call conference meeting mainly for business process improvement.

AWARDS AND ACHIEVEMENTS

- Granted Vice Chancellor's Award for Diploma in Accounting in year 2010 and Bachelor of Accountancy in year 2013.
- Manchester Business School (MBS) Masters Scholarship Award in year 2013.
- Public Service Department of Malaysia (JPA) Scholarship Recipient for Bachelor of Accountancy ("Program Ijazah Dalam Negara") from year 2010 to 2013.

ACTIVITIES/INTEREST

- Participated in the Po' Leung Kuk World Primary Mathematics Contest for Perlis state in year 2000.
- Participated in Malaysian National Chemistry Quiz in year 2006.
- Participated in the "Seminar Sehari Biro Tatanegara" (Polity Bureau Seminar) in year 2007.
- Participated in the "Kesatria Negara" (National Knight) club in year 2007.
- Participated in Badminton club in year 2008.
- Participated in Taxation Seminar in year 2009.
- Participated in the Diploma Accountancy club (Persida) in year 2007 to 2010.
- Participated in Unit Business System (UBS) Software Workshop in year 2011.
- Participated in Bachelor Member of Accountancy club (MoBAcc) in year 2010 to 2013.
- Participated in CIMA-USM Students' Conference "Celebrating Success" in year 2012.
- Participated in the "Modul Latihan Program Pembangunan dan Kepimpinan Pelajar (INSANIAH)" (Student Development and Leadership Practice Programme) organized by the University's Student Affairs Division in year 2007 to 2013.
- Participated in RocketWorld Volunteer Project for International Peace and Friendship organized by UK International Society on 13th November 2013.

CARRIER OBJECTIVE

To develop competency and experience in accounting field inclusive the related skills in financial accounting, secretarialship, finance, taxation, auditing and computerized accounting.

SKILL AND STRENGTH

- Proficient in Microsoft Office (MS Word, Excel, Power Point), Mr. Accounting, UBS Accounting and MYOB.
- Language: English, Malay and Mandarin (studied Mandarin as an elective subject)
- Able to communicate fluently and excellent written communication in English and Malay.
- Enthusiastic, creative and diligent.
- Able to work independently, punctual and highly disciplined.
- Able to work under pressure and meet tight deadline.
- Team player, self-driving, responsible and highly organized.
- Capable to adapt with challenging environment.