About Talemetry Job Broadcast

Overview: This article provides a description of the Talemetry Job Broadcast feature.

Talemetry Job Broadcast is a requisition posting tool that allows you to post jobs to job boards. Candidates applying for positions through the job boards will be re-directed to the job posting on your Talent Portal.

Job Broadcast is integrated with HireDesk, so you'll be able to post your requisition on the job board(s) that have been setup for you. You can <u>submit</u>, <u>modify</u>, and <u>remove</u> your job board postings within the HireDesk requisition.

Candidates that apply to the job postings will be imported directly into your HireDesk database. HireDesk groups the applicants by the jobs they have applied to and tracks the job board that your candidate applied from. You can also run Broadcast Reports in HireDesk to measure the effectiveness of your recruiting efforts.

NOTE: Broadcast Reports are only available to users who have reporting rights. If you don't have access to reporting, please contact your HireDesk Administrator.

Related Topics:

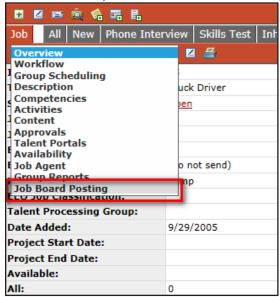
- Browser Settings Guide
- Talemetry Job Broadcast: Checklist

Removing a Job Board Posting

Overview: This article will show you how to remove a job board posting.

To remove a job board posting:

- 1. On the left **Navigation** sidebar, click **Jobs**.
- 2. Double-click the **Job** record that contains the posting that you want to remove.
- 3. In the **Job** list, click **Job Board Posting**.



4. Click the **Edit** icon.

The Edit job window opens.

- 5. Click Edit Posting > Remove Posting.
- 6. Select the job board(s) you want to remove, and click **Continue**. *A confirmation window will open.*
- 7. Click OK.

If successful, you'll see the message below.



NOTE: In the Edit Job window, you'll also see the date the job was deleted from the job board.

8. Click Continue > Save.

Related Topics:

- Modifying a Job Board Posting
- Adding a Job Board to a Job Board Posting

Talemetry Job Broadcast Checklist

Before you can submit a job to a job board, you must complete the following actions:

- Configure your browser settings to work with HireDesk.
- Add a hiring manager to the job.
- Add an email address to all team members attached to the job.
- Fill in the following fields in the Job Description:
 - Position Overview
 - Company [Job Board Posting]
 - City
 - State/Province
 - Country
 - Zip

Related Topics:

- About Talemetry Job Boardcast
- Browser Settings Guide
- Adding an Email Address
- Adding a Hiring Manager to a Job

Fixing SQL Injection Attack Errors

Symptoms:

You receive a SQL Injection Error when:

- You try to save a job record.
- You try to save a candidate record.
- A candidate is uploading a resume during registration.

Cause:

This problem may occur for one of the following reasons:

 The job description or the candidate's resume includes the word execute, exec, execution, or exe and one of the following keywords: cast, convert, declare, or batch.

NOTE: HireDesk has a protection mechanism in place to look for combinations of the word execute, exec, execution or exe with the keywords above. This is to protect HireDesk from any malicious or unwanted system attacks.

Resolution:

Fixing a Job Record SQL Injection Error

- 1. Double-click the Job record that you want to fix.
- 2. In the **Job** box, click **Description**.
- 3. Replace the problematic keywords with synonyms such as run, operate, implement, or complete.
- 4. Click Save.

Tip: If you have a long job description, copy and paste the text to a Microsoft Word document and use the Find feature. You can copy and paste the edited description back into the Job in HireDesk.

Fixing a Candidate Record SQL Injection Error

- 1. Double-click the Candidate record that you want to fix.
- 2. In the **Edit Candidate** box, click **Resume**.
- 3. Replace the problematic keywords with synonyms such as run, operate, implement, or complete.
- 4. Click Save.

Tip: If the candidate has a long resume, copy and paste the text to a Microsoft Word document and use the Find feature. You can copy and paste the edited resume back into the Candidate record in HireDesk. You can also upload a new resume to replace the problematic resume.

Fixing a Candidate Registration SQL Injection Error

- 1. Tell the candidate to edit their resume and replace the problematic keywords with synonyms such as run, operate, implement, or complete.
- 2. Tell the candidate to upload the edited resume.

If you are still experiencing performance issues after following these instructions, please contact our HelpDesk at support@hiredesk.com or 1-866-447-3933.