

Familiarization Programme for Independent Directors
(In terms of Companies Act, 2013 and SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015)

Preamble

Pursuant to the provisions of Schedule IV to the Companies Act, 2013 read with Clause 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors through various programmes about the following:

- (a) Nature of the industry in which the listed entity operates;
- (b) Business model of the listed entity;
- (c) Roles, rights, responsibilities of independent directors; etc

In addition to the above, the Independent Directors should undergo appropriate induction to update their skills, knowledge and familiarity with the Company and its business model.

The Policy provides a basic insight into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation.

Overview of Familiarization Programmes

The Company follows the below mentioned practices

- Independent directors are also taken through detailed business strategy for various businesses during the independent directors meetings which are held once during every financial year.
- Regular updates on relevant statutory and regulatory changes are circulated to the Independent Directors.
- All Independent directors are made aware of the Company's business and operations, governing documents, information on key managerial personnel, and financial information.
- The Independent Directors are made aware of their role and responsibilities and liabilities at the time of their appointment through a formal letter of appointment, which also stipulates their roles and responsibilities and various terms and conditions of their appointment.



Familiarization and Continuing Education Process

- The Company conducts programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions.
- Presentations are made at the Board and Board Committee Meetings, on Business and performance updates of the Company, business environment, business strategy and risks involved, market share, financial parameters, working capital management, senior management changes, litigations, compliances and fund flows.
- When a new Independent Director comes on the Board of the Company, a meeting will be arranged to discuss the functioning of the Board and the nature of the operation of the Company's business activities.
- Quarterly results of the Company are also presented before the Independent directors.
- Quarterly presentations on status of various projects undertaken by the Company are made to the Board and Audit Committee which includes information on business performance, operations, market share, financial parameters, fund flows, regulatory scenario etc.

Disclosure

Summary of Familiarization program to Independent Directors

Total number of hours spent on familiarization	Approximately 10 hours (including specific items at Board meetings)
--	---



Manjeera Constructions Ltd.

711, Manjeera Trinity Corporate, JNTU – Hitech City Road, Kukatpally, Hyderabad – 500 072,
CIN : L45200AP1987PLC007228
Ph: +91 40 66479647 / 66479664, E-mail : info@manjeera.com, www.manjeera.com



Manjeera Constructions Ltd.

711, Manjeera Trinity Corporate, JNTU – Hitech City Road, Kukatpally, Hyderabad – 500 072,
CIN : L45200AP1987PLC007228
Ph: +91 40 66479647 / 66479664, E-mail : info@manjeera.com, www.manjeera.com