

# CURRICULUM VITAE



## **BODAGAM MAHIPAL REDDY**

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### **• CAREER OBJECTIVE**

Want to work in an organization where i can show and enhance my skills and potential to my best and make a significant contribution to organizational growth & success in a long run. My vision is to challenge the convention by innovation. missions to perform efficiently and innovatively to be the best asset for the organization.

### **• WORK EXPERIENCE**

#### **A. Company: MODI BUILDERS & INFRASTRUCTURE PVT LTD. Site:**

Golden County luxury villas, Ghatkesar, Hyderabad,

**Duration.** : 06/2019to05/2023

**Designation** : Manager (Stores)

#### **B. Company: MEGHA ENGINEERING AND INFRASTRUCTURE LIMITED.**

**Site** : Water Management Adichunchingiri-3118WSS, Bellur cross,  
Nagamangala-Karnataka

**Duration** : 06/2013to05/2019.

**Designation** : Sr.Executive (Stores)

### **• JOB RESPONSIBILITIES**

- Project Material Monitoring and Follow-ups as site required.
- Receipt Material Checking materials as per description, Capable to handle available resources properly (Supporting staff/Labor).
- Material receipt and issue preparing, Tagging, and stacking in proper place, Dispatch material to other site and follow-up for received and received an acknowledgement.
- Maintenance of asset material registers.
- Reconciliation of every month.

- Supervision of materials loading & unloading, Housekeeping, in stores.
- Debit notes prepare of every month.
- Doing Issue, GRN, etc. in Enterprise Information Portal and SMS module and ERP idempiere (trinity advance erp software).
- Prepared material requirement and raised the indent.
- Maintenance of Inward out ward material registers maintenance, and returnable nonreturnable registers.

- **EDUCATIONAL QUALIFICATION**

1. S.S.C(10th)Passed From Sri Vivekananda High School (Andhra Pradesh Secondary Examination Board)in2006
2. Intermediate (12) Passed from Sri Vidyabivardini Junior College (Andhra Pradesh Intermediate Examination Board) in 2008.
3. Degree (BSc) Passed from Sai Ram Degree College (Kakathiya University) in 2011.

- **PROFESSIONAL SKILLS**

1. MSOffice
2. Stores Documents filing
3. MS EXCELE

- **STRENGTH & PERSONAL QUALITY**

Hard working ability, Ethics & Values, Sincerity Positive attitude towards work and great ability to ward result-oriented output. Excellent communication inter personal skill to interacted dual stall level.

- **Present CTC – 4.70 Lakhs per annum and performance bonus. Last one year I had got the performance bonus.**

- **PERSONAL DETAILS**

Name : MAHIPAL REDDY BODAGAM  
 Date of birth : 16/05/1989 Marital  
 Status : Single  
 Nationality : Indian  
 Languages known : English, Hindi, Telugu,  
 Tamil and Kannada.

- **PRESENT ADDRESS**

Ayyappa Society, Madhapur, Hyderabad -500081.

- **DECLARATION**

I do here by declare that all information, share true, correct to the best of my knowledge and belief, I hope you will consider my C.V favorable and call me for an interview with the delegate and prove my worth in easy and capabilities. I shall be ever grate full to you at all time.

Place:-Hyderabad

Date: -

*BODAGAM MAHIPAL REDDY*  
*9581186109*