

Freshman Resume Sample

University Address
300 Memorial Drive
Cambridge, MA 02139

**MIT
STUDENT**

Home Address
4000 Home St.
Hometown, NY 12345

EDUCATION

Massachusetts Institute of Technology (MIT)

Class of 2019

Cambridge, MA

- Candidate for Bachelor's in Managerial Science with a Concentration in Finance
- SAT: 2160
- Current Coursework: Differential Equations, Macroeconomics, Biology, Freshmen/Alumni Summer Internship Program (F/ASIP)
- Relevant Courses: Multivariable Calculus, AP Calculus BC, AP Statistics, AP Biology

LEADERSHIP EXPERIENCES

UROP-Diabetes Management Project

February 2016-Present

Cambridge, MA

Research Assistant

- Research different areas of diabetes management including aspects in both technology and lifestyle
- Analyze qualitatively and quantitatively information from patient surveys

GRT Selection Committee

February 2016-Present

Cambridge, MA

Student Member

- Collaborate with 15 team members to dictate procedure on how to pick the next GRT
- Conduct behavioral interviews for the candidates
- Vote on which candidates will be considered

Procrastibaking Baking Club

November 2015-Present

Cambridge, MA

Treasurer

- Manage approximately \$1,100 in club funds and reimburses the President's expenses
- Responsible for budgeting multiple club events, which provide customer satisfaction to all 45 participants

Maseeh Hall Executive Committee

December 2015-Present

Cambridge, MA

Floor 2 Representative

- Manage a \$1,000 budget to put on events such as "study-breaks", social events, which include free food to 30 people and time to take a break from work
- Provide for the maintenance of 150 floor members' needs by both buying products that are necessary for the floor and helping students with any personal problems

Robotics/Engineering Club

September 2012-June 2015

Seafood, NY

VP of Community Relations, Treasurer, Build Team Member

- Raised \$9,000 by pitching advertising packages to local businesses in order to fund the team
- Presented projects to judges, which helped win the All Star Rookie Award and the Highest Seeded Rookie Award, resulting in the team going to Worlds
- Coached new members on how to present themselves to businesses and judges

WORK EXPERIENCE

MIT Admissions Representative

September 2015- Present

Cambridge, MA

Student Representative

- Address student's concerns about the application process through the phone and email, answering 100 questions per shift when deadlines are approaching
- Create expense reports to reimburse admissions counselors for their business expenses

Tarallo's Pizzeria

September 2014-August 2015

Seafood, NY

Counter Position

- Worked as a cashier; Received food, phone, and cleaning training, worked in a fast-paced environment, while keeping impatient and hungry customers calm

SKILLS/INTERESTS

Computer: Microsoft Word, Excel, PowerPoint, Basic Java

Language: Fluent in reading and writing Spanish, Proficient in Speaking Spanish

Interests: Dancing, Lifting Weights, Trying different types of food