




# Dalyn J.L. Dunn

✉ [djld30@gmail.com](mailto:djld30@gmail.com)  <https://github.com/champloo30>

 <https://www.linkedin.com/in/dalyn-dunn-a70176216/>  <https://djld-portfolio.web.app>

## Skills

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### Technical

HTML/CSS, JavaScript, React.js, Sass, Microsoft Suite, Google Suite, Data Entry

### Non-Technical

Customer Service, Communication, Interpersonal Skills, Organizational Skills

## Professional Experience

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10/2021 – present

### **Web Developer**, *Peace Kingdom Ministries of Ohio*

- Create UI design (Figma/Adobe XD)
- Build website (React.js, HTML/CSS, Sass)
- Test/Debug website
- Maintain website
- Integrate with Google Suites API

<https://github.com/champloo30/pkmoSite>

01/2021 – present

### **Claims Assistant**, *Sedgwick Claims*

- Enter data
- Handle high traffic calls
- Create and maintain spreadsheets of data
- Analyze and check for errors in data sets

05/2019 – 12/2020

### **Receptionist/ Front Desk Clerk**, *North Central Mental Health Services*

- Created and maintained spreadsheets of patient information and data
- Handle high traffic calls
- Greeted and scheduled/rescheduled patient appointments

## Interests

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### Music

I have play many different instruments, which include Piano, Organ, Bass Guitar, Drums, etc. Also, have played in many bands including marching, concert, jazz, gospel, and rock bands. I have performed in many setting ranging from small and intimate rooms, large stadiums, and national commercials. Currently I play piano at my church and have for almost 10 years.

### Sports

I have played multiple sports, including basketball, baseball, and bowling. I love to watch and talk sports, especially basketball, being the sport I have played the longest.