

1234 Nowhere St  
Here, Texas 0000

# FAX

**Date:** *Tue Aug 11 2020*

**# of Pages:** 5

To: 800-555-1211

Attention: You

From: Me

Phone: 800-555-1212

**Comments:**

Here is the proposal you wanted, it should match what we discussed on the phone. If this is acceptable; please let me know.