



Innovation through technology is the new norm!

-Infinity Innovators

Infinity Innovators is a Sri Lankan based innovative technology solutions provider with the goal of aiding businesses to equip themselves with the latest developments in the field of IT. Our team comprises of entrepreneurs, engineers, and tech wizards to help you ensure your business is getting the most out of all things tech.

At present, we work towards empowering industries with innovative digital solutions in the fields of Education, Automobile Retail, and Travel and Tourism.

WE ARE LOOKING FOR AN INDIVIDUAL TO BE PART OF OUR EVER-GROWING TEAM, BASED IN COLOMBO.

Interested candidates please e-mail your CV along with a covering letter to careers@infyinnos.com indicating your name and the position you are applying for in the subject line.

WE ARE HIRING BUSINESS DEVELOPMENT ASSOCIATE

ROLES & RESPONSIBILITIES

- Familiarize with the company's vision and mission, seeking to accomplish set goals and objectives.
- Conducting market research and identifying potential clients.
- Cultivating strong relationships with new clients, while maintaining existing client relationships.
- Collating and maintaining client information in the CRM database.
- Working closely with staff to implement growth strategies.
- Assist with drafting business plans, sales pitches, presentations, reference material, and other documents as required.
- Access multiple sources of data, analyse KPIs and produce necessary reports for management.
- Develop comprehensive documentation that meets organizational standards.
- Obtain a deep understanding of products and services to translate complex product information into simple, polished, and engaging content.

QUALIFICATIONS AND SKILLS

- Degree/ Diploma in Business Management.
- 1 to 2 years of experience in a similar position.
- Should be good in MS Excel, MS PowerPoint and MS Word.
- Excellent communication skills both verbal and written.
- Good networking & negotiation skills.
- Good technical writing and reporting skills.
- Self-driven individual with ability to work independently.



Level 5, No. 443,
Galle Road,
Colombo 03,
Sri Lanka.



careers@infyinnos.com



www.infyinnos.com

