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| --- | --- | --- | --- | --- |
|  |  | | **Request Date** | «uc\_pir.date\_submitted» |
| **Proposal Title** | «uc\_pir.project\_title» | | **PAG Meeting Date** | «uc\_pir.pag\_targetpag\_date» |
| **Initiating Faculty/Unit** | «uc\_pir.init\_unit» | | **Work Request No.** | «uc\_pir.req\_wr\_num» |
| **Funds Available** | «uc\_pir.req\_budget\_est» | | **Design Only or Design + Construction** | «uc\_pir.req\_des\_const» |
| **Fiscal Year** | «uc\_pir.fiscal\_year» | | | |
| **Fund** | «uc\_pir.cost\_est\_primary» | | **Identified By** | «uc\_pir.requestor» |
| **Funding Source(s)** | «uc\_pir.funding\_primary» | | **Amount** | «uc\_pir.cost\_est\_primary» |
| **Additional Funding Source** | «uc\_pir.funding\_secondary» | | **Amount** | «uc\_pir.cost\_est\_secondary» |
| **Additional Funding Source** | «uc\_pir.funding\_tertiary» | | **Amount** | «uc\_pir.cost\_est\_tertiary» |
|  |  | |  |  |
| **In CIP (Y/N)** | «uc\_pir.cp\_cip\_chk» | | **CAR/FAR (Y/N)** | «uc\_pir.cp\_car\_chk» |
| **In Faculty Spatial MP (Y/N)** | «uc\_pir.cp\_included\_masterplan\_chk» | | **Research Grant Rel’d** | «uc\_pir.cp\_research\_chk» |
| **In Facility MP (Y/N)** | «uc\_pir.ca\_facility\_chk» | |  |  |
| **Key Success Factors** – (What are the goals of this work? What assumptions were made? How does this proposal relate to the unit’s comprehensive plan? How might it impact other units, the university as a whole and the larger community?):  «uc\_pir.req\_key\_goal»  «uc\_pir.req\_key\_assumption»  «uc\_pir.req\_key\_dependency» | | | | |
|  | | | | |
| **Situation Analysis** (Outline the current state and problem or opportunity to be addressed. What are the needs and what is the background or context for this proposal?)**:**  «uc\_pir.ca\_situation\_analy» | | | | |
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| **PROPOSAL OUTLINE** | | | | |
| **a) Function Space Program** | | | | |
| **i.** **Space Program Summary** - (Outline the space program summary in a paragraph of text. Note any required adjacencies with other units.)  «uc\_pir.program\_align» | | | | |
| **ii. Previous Use and Proposed Use**  «uc\_pir.cp\_current\_use»  «uc\_pir.cp\_prop\_use\_space» | | | | |
| **iii. Summary of activities to be accommodated**  «uc\_pir.cp\_summ\_activities» | | | | |
|  | | | | |
| **iv. Summary of Furniture, Fitting + Equipment to be accommodated**  «uc\_pir.cp\_fitting» | | | | |
| **v. Area Impacted (sq. m):**  «uc\_pir.cp\_area» | | | | |
| **vi. Summary of Decanting requirements**  «uc\_pir.cp\_summ\_decant» | | | | |
|  | | | | |
| **b) Scope** | | | | |
| **i. Proposed Design and Construction Solution** (Outline design + construction solution proposed. Note what is NOT included).  «uc\_pir.ca\_proposed\_des\_const» | | | | |
|  | | | | |
| **c) Schedule of Proposed Work** | | | | |
| **i. Unit’s requested occupancy date:**  «uc\_pir.ca\_sch1» | | | | |
| **ii. Decanting dates required to meet above:**  «uc\_pir.ca\_sch2» | | | | |
| **iii. Note if time for planning, design, documentation, construction + turnover has been allowed:**  «uc\_pir.ca\_sch3» | | | | |
|  | | | | |
| **d) Estimate of Proposed Work** (Outline what is included in the attached estimate and what is NOT included.) | | | | |
| **i. Includes which of the following – pre-design, design, documentation, decanting, construction + soft costs**  «uc\_pir.ca\_proposed\_des\_const» | | | | |
| **e) Consultation Undertaken to Date** (Identify individuals consulted and on what.)  «uc\_pir.ca\_consultation» | | | | |
|  | | | | |
| **f) Risks** | | | | |
| **i. Realistic scope, schedule + budget?** (Are we vulnerable and are there mitigating strategies proposed?)  «uc\_pir.ca\_risks\_realistic» | | | | |
| **ii. Possible EH+S items?** (Are we vulnerable and are there mitigating strategies proposed?)  «uc\_pir.ca\_risks\_possible» | | | | |
| **iii. Possible fire or building code items?** (Are we vulnerable and are there mitigating strategies proposed?)  «uc\_pir.ca\_risks\_possible\_fire» | | | | |
|  | | | | |
| **Appendices Attached** | | | | |
| **1. Functional Space Program (Y/N) -CP** | | «uc\_pir.ca\_schedule\_chk» | | |
| **2. Test Fit Layout with Key Plan (Y/N) –CP/CA** | | «uc\_pir.ca\_funct\_space\_chk» | | |
| **3. Schedule including planning + design (Y/N) PMO** | | «uc\_pir.ca\_fitlayout\_chk» | | |
| **4. ROM (Rough Order Of Magnitude) Estimate (Y/N) -PMO** | | «uc\_pir.ca\_rom\_est\_chk» | | |
|  | | | | |
| **PAG Comments**  «uc\_pir.pag\_comment» | | | | |
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