**Appendix A**

**TRANSMITTAL LETTER**

August 01, 2017

Van Service Owner

Ozamiz City

Dear Mr. Reno Olmedo,

We are fourth year Information Technology students of College of Computer Studies, La Salle University who are currently enrolled in Capstone 1 subject.

In partial fulfillment of the course, we are required to choose a client for our proposed Android Based Passengers’ Monitor. We propose to conduct our study specifically concerning about the information of your business.

In connection with this, we would like to ask permission to conduct our study for the development of our proposed system.

Your response and favorable action on this matter will be highly appreciated.

Thank you so much.

Respectfully yours,

**Chanel Rose Baluyos Tom Henry Dalid Vincel Darl Durante**

*IT Student IT Student IT Student*

Noted: Approved:

**Mrs. Leslyn B. Reazol** **Mr. Reno Olmedo**

*Capstone Adviser Van Service Owner*

**Appendix B**

**DATA GATHERING INSTRUMENT**

1. **Interview Questionnaire Guide**

Interview objectives:

The proponents gather information through this interview and this aims to:

* Be thoroughly familiar with the process involved by the owner in terms of managing the business.
* Collect further information about how their system operations work.

Interviewee:

* Owner

Questions:

1. Background of the Company
   1. How the company was created and how it was formulated through the years?
   2. How is the business going so far?
2. Problems encountered by the Company
   1. Has the company encountered problems regarding its drivers? Its routes?
   2. During peak seasons, do you do special trips? Or change routes especially when the demand is high for a specific route?
   3. Do you encounter financial problems? Shortage or the exact amount that comes in and out of the company?
3. Business Flow
   1. What are the processes that revolved around the system?
   2. In each processes, who handles which process?
   3. How do you screen the drivers and the routes they take?
   4. Do you have fixed fare for each municipality in the area in which the van services travelled upon?
   5. How do you calculate the fares for each possible drop-off point?
   6. How are the drivers monitored?

**Appendix C**

**DATA GATHERING INSTRUMENT**

1. **Interview Questionnaire Guide**

Interview objectives:

The proponents gather information through this interview and this aims to:

* Be thoroughly familiar with the process involved by the driver in terms of his/her role in the business.
* Collect further information about how the driver’s work operation for the system.

Interviewee:

* Driver

Questions:

1. Problems
   1. What are the problems you encounter on your trips daily?
   2. Would it bother you if an application will be implemented and needs you to use a smartphone during work?
   3. Do you have a smartphone?
   4. Were there instance where the passenger asked for your information?
2. Route and vans
   1. Do you have a specific route every day?
   2. Do you use the same van every day for your trips?
   3. Do you clock in and out during work?
3. Fare
   1. Do you know the exact amount of fare for each drop-off point in the area where you travel?
   2. Do you have quotas and do you reach them?

**Appendix D**

**DATA GATHERING INSTRUMENT**

1. **Survey Questionnaire**

Survey objectives:

The analysts gather information through this survey and this aims to obtain information of what problems the customers have encountered

Respondents:

* Passenger

Questions: (Yes / No)

1. Do you own a smartphone with internet connection?
2. Is it hard for you to see the signage of each vans to their specific destination?
3. Have you tried riding the wrong van?
4. Do you feel secure with your ride to your destination?
5. Are you aware of the driver’s personal information while you are travelling?
6. Have you experienced an occasion where you missed your drop-off point?
7. Do you know how much you usually pay for your ride to a specific destination?
8. Do you still need to go to the nearest terminal to fetch a ride to your destination?
9. Do you think it would ease your experience in travelling if you are aware of which vans are travelling to your destination?

**Appendix C**

**CURICCULUM VITAE**

**Personal Information**

Name: Chanel Rose Teng Baluyos

Birth Date: January 1, 1998

Gender: Female

Address: P-2 Kinuman Sur, Ozamiz City, Mis. Occ.

Email: chanelsuniverse@lsu.edu.ph

Mobile Number: 0975-458-0458

Father’s Name: Celso Pacong Baluyos

Occupation: NC2 Teacher

Mother’s Name: Rosalinda Teng Baluyos

Occupation: Manager

**Educational Attainment**

Primary

Misamis Union High School  
Lam-an, Ozamiz City  
2004 - 2010

Secondary

Misamis Union High School  
Lam-an, Ozamiz City  
2010 - 2014

Tertiary

La Salle University  
La Salle St, Ozamiz City  
2014 – present

**Personal Information**

Name: Tom Henry Arsenal Dalid

Birth Date: March 28, 1997

Gender: Male

Address: P-6 Malaubang, Ozamiz City, Mis. Occ.

Email: tom.dalid@lsu.edu.ph

Mobile Number: 0995-986-4779

Father’s Name: Agustin Kaamino Dalid

Occupation: Retired Banker

Mother’s Name: Iluminada Castro Arsenal

Occupation: Retired Banker

**Educational Attainment**

Primary

La Salle University – Integrated School  
La Salle St, Ozamiz City  
2004 - 2010

Secondary

La Salle University – Integrated School  
La Salle St, Ozamiz City  
2010 - 2014

Tertiary

La Salle University  
La Salle St, Ozamiz City  
2014 - present

**Personal Information**

Name: Vincel Darl Durante

Birth Date: December 15, 1997

Gender: Male

Address: 71-D Ledesma St., Aguada, Ozamiz City, Mis. Occ.

Email: vincel.durante@lsu.edu.ph

Mobile Number: 0977-637-1593

Father’s Name: N/A

Occupation: N/A

Mother’s Name: Dearly Precivic M. Durante

Occupation: OFW

**Educational Attainment**

Primary

Misamis Union High School  
Lam-an, Ozamiz City  
2004 - 2010

Secondary

Misamis Union High School  
Lam-an, Ozamiz City  
2010 - 2014

Tertiary

La Salle University  
La Salle St, Ozamiz City  
2014 – present