Xelay Acumen, Inc.
Business Analyst / Associate, Consulting

Job Description

Xelay Acumen Business Analysts and Associates are a diverse group of highly qualified people with a wide range of backgrounds, from hard science to literature. Offering challenging responsibilities, broad business exposure and unrivaled career prospects, Xelay Acumen's Analyst and Associate role provides an unparalleled opportunity to apply knowledge, business intuition, and analytical rigor to real-world challenges, building invaluable skills and experience along the way. Generally, Analysts join directly out of college or university, from a Master's program, or after less than three years of work experience. It's a great way to set yourself up for future success—at Xelay Acumen and beyond. Associates are MBA students, advanced degree (MD, JD, PhD) candidates, professionals with consulting experience, and current Xelay Acumen Senior Analysts are invited to pursue the position.

Analysts and Associates are the heart and soul of our organization. They are our frontline in developing powerful insights and driving results for our clients. We invest heavily in our Analysts and Associates, and believe in the apprenticeship model of management consulting.

Analysts and Associates at Xelay Acumen tackle the most advanced and difficult problems our clients face, including understanding and shaping new markets, helping frame new business and medical treatment models, assessing specific competitors' performance, performing due diligence, and driving it all to bottom-line financial returns and value creation.

The Business Analyst / Associate role is a full-time or part-time consulting contract position to support, advise on, and implement key strategic initiatives, support strategic analyses of clinical, medical, and market data within the biotechnology, pharmaceutical, and health care provider industry, and collaborate with client and Xelay team members to accomplish project engagement goals and objectives.

- Manage individual and team member workstreams
- Create, refine, and present recommendations to senior management
- Structure problem solving to address critical business issues
- Perform complex data analyses in support of ad-hoc and ongoing projects
- Create and manage data collection from web surveys
- Develop programs, methodologies, and files for analyzing and presenting data
- Interpret and organize data results into executive summaries and professional consulting presentations
- Use and support database applications and analytical tools: evaluate data quality, applications, and functions, produce output, maintain data assets
- Research new data sources and analytical tools; contribute to new product development and improvement in product delivery and presentation

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Desired Skills & Experience

Required:
- Strong analytical and problem solving skills and the ability to conduct complex data analysis using analytical databases/tools like Microsoft Excel (eg, pivot tables, LOOKUP, SUMIF, COUNTIF functions, etc). Demonstrated ability to manipulate data, understand complexities, and generate reports/presentations
- Demonstrated drive for quality, a strong commitment to and affinity for delivering the highest level of data services and analyses
- Excellent communication skills, both written and verbal. Deep/expert experience with Powerpoint presentations
- Ability to work independently, efficiently, remotely, strong preference for location in the SF-Bay area. Flexible & creative, with a collaborative work style. Ability to establish / maintain effective working relationships. High-energy, self-motivated, and organized.
- Strong project management skills

Desirable, but not required:
- Consulting firm, market research firm, or financial analysis work strongly preferred
- Experience with large amounts of data (big data) and data warehouses preferred
- Experience with conducting web surveys
- Project management, market research, questionnaire design, and website development experiences are a plus
- For Analysts: Bachelor's degree in Computer Science, Marketing, Finance, Economics, Mathematics or related analytical fields. For Associates: MBA or post doctorate graduate degrees preferred.
- Basic statistical skills, including sample size, confidence intervals, linear correlation, regression analysis etc. Understanding of SAS, SPSS or other statistical analysis package
- Ability to interpret data and express implications of analysis
- Experience creating and managing a website

Time requirements: 20-40 hours per week with flexible work hours and location

Interested parties should send resume to Jobs@XelayAcumen.com

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