

Agenda for Client Meeting 2

PG09

21 August 2019

1 General Information

Chair: Daniel Baines

Invited Participants: Changyu Kang, Hang Su, Hanxi Wang, Haoyu Luo, Jiahe Cai, Luoyang Xing, Daniel Baines, Xiaoshan Chen

2 Desired Outcomes

1. Questions regarding system requirements for customer.

3 Agenda

1. Discuss current progress and team update.
2. Discuss system requirements with the client:
 - What is the desired scale of the system? (Number of users and data fields per database entry)
 - Who is the end user of the system and will they require differing authority levels? (System flexibility)
 - What functionality do you require for the wiki and quiz system? (Does the end user need a system to edit these?)
 - What kind of questions will the quiz need to support? (short answer, multiple choice, etc)
 - Is there a preference for the type/kind of promotional material to be included in the project? (ie. company logos)