**Office of the Chief Executive Officer**

**Computer & Telecom Division**

**NTPL, Tuticorin**

To, Dt: {date}

**HOHR**

NTPL, Tuticorin

Sir,

Sub: IT Asset clearance certificate from computer services division –Reg.

The following executive is not holding any IT Asset in his name.

| Name | CPF | Designation | Division | Remarks |

|------------|--------|--------------|------------|---------------|

| {name} | {cpf} | {designation}| {division} | {remarks} |

DGM/CS&TC