UNIVERSITY OF SURREY

Meeting Agenda
Tuesday 04 November 2014 9:30 – 10:00
Location: 15 BB 02

Attendees
- Dr Stephan Wesemeyer – Supervisor
- Chara Katiri – BSc Hons Computer Science Student

Objective
High-level overview of Pinboard Business Requirement Document (BRD) and its development (timescales) as well as the layout of the website.

Schedule

Points to address	Approx. Time Required
1. Reading and approval of minutes from previous meeting. 1.2. The Pinboard solution was chosen by CK for the FYP. Issues: 2.1. If the proposed solution is not accepted by the IT services it can still be developed and tested by CS students/other users. 2.2. The users Must register before they logon. The registration will allow them to be added in the database (authentication required). 2.3. The solution Won't provide payment functionalities. (Assuming that the student seller will meet the student buyer on campus.) Actions: 3.1. Next steps, timescales and tasks: A high-level development cycle created by CK. 3.2. The creation of a website 'pinboard.cs.surrey.ac.uk' by the IT services is requested by SW. The website will have access to Tomcat server and a MySQL/MariaDB database backend. Request for CK to have read/write access to the appropriate folders/database instance and integration with AD logon is also requested. 3.3 GitHub repository created by CK and shared with SW.	5'
2. Next Steps, timescales and tasks. 2.1. Discussion on business/timescales plan. 2.2. Discussion on high-level architecture/layout of the solution. 2.3. Discussion on BRD.	20'
3. AOB/Matters Arising.	5'

Actions	Assigned to	Deadline
1. FYP topic to be accepted by the IT services team (pending response since 27/10/14). 2. Creation of pinboard.cs.surrey.ac.uk website by IT services and access to Tomcat server & MySQL database (pending response since 28/10/14).	CK	As soon as possible.

Matters Arising