

Meeting Agenda

Tuesday 25 November 2014 9:30 – 10:00

Location: 15 BB 02

Attendees

- Dr Stephan Wesemeyer – Supervisor
- Chara Katiri – BSc Hons Computer Science Student

Objective

Review and feedback on the presentation created for the Interim Discussion.

Schedule

Points to address	Approx. Time Required
1. Reading and approval of minutes from previous meeting. 2.1. Set up and connection of the project to allow access to the databases (firewalls issues). 2.2. Connection to https://github.com/chara-katiri/COM3001.git .	5'
2.1 Review of the high-level development cycle. The development part has been updated and broken into smaller tasks (see COM3001 Professional Project_v2). 2.2 Review of the presentation for Interim Discussion (Friday 28/11/14, 14:30, examiner Dr. Ferrara) (see Interim_Discussion_v1) 2.3 Creation of a Shared Folder that includes all the support material and documentation for the FYP (see COM3001_documentation).	20'
3. AOB/Matters Arising.	5'

Actions	Assigned to	Deadline
Actions pending: 1. Gathering and analysis of spam & junk emails sent before the deployment of the solution. (Request sent to the IT services and pending response since 10/11/14). 2. FYP topic to be accepted by the IT services team (<i>"the request has been passed onto the Services Team by the IT team as they will be best place to respond to this."</i> Ref.no: F0377366, 04/11/2014) 3. Final review of the BRD. A number of requirements and success criteria to be updated. 4. Connection to Tomcat and creation of a local database. 5. Creation of relevant pages and connection to buttons.	IT IT CK CK CK	ASAP ASAP ? 02/12/14 ? 02/12/14 ? 02/12/14

Matters Arising