MEETING REPORT

Team Name: *ACE*   **Date of Meeting:** *24/03/2019*

Start Time: *19:00* **End Time:** *20:30* **Meeting Location:** Tirane

Moderator: Ina Hoxha   **Recorder:** Ina Hoxha

Other Members Present: Alba Brozi, Albi Cungu, BajramCokaj, Ina Hoxha, SonilaZaimaj

Members Absent: N/A

Topics Discussed:
0. **Discussion about the canteen problem**
1. **Functional requirements discussion**
2. **Design of the project**
3. **The lack of information we should take from the client**

Decisions made:
- ✓ **There will be four main interfaces :**
  - o **User**
  - o **Cashier**
  - o **Finance**
  - o **Administrator**
- ✓ **We decided that the food delivery company software will be dedicated only for Epoka**

Tasks assigned:
- ▪ **Albi and Bajram will work in the design and graphics of the project.**
- ▪ **Sonila will search about the visual interactivity of the page and will edit the requirement document and define the non functional requirements.**
- ▪ **Alba and Ina will define the functional and non functional requirements.**
- ▪ **Ina will prepare an interview with the client in order to provide the needed information.**

Next meeting :
At Epoka University 8 45