

Richard Huffman

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Education

Bucknell University, Bachelor of Art (Philosophy)

May 2018

Minors: Computer Science, Mathematics
Phi Sigma Tau International Honor Society in Philosophy
Dean's Scholar

Proficient Skills

▪ Verbal and Written Communication ▪ Customer Service ▪ Organization and Time Management

Experience

The Pit Barbecue, Durham, NC
Server

August 2021 - Present

- Assist setting up dining rooms for large events and cleaning up afterwards
- Bartending for large events

HHaEXchange, Long Island City, NY & Remote
Implementation Specialist

January 2020 – August 2021

- Managed a team (5 members) to implement healthcare software for clients from post-sales until go-live
- Discussed client needs and developed detailed solutions during the implementation process.
- Gained customer feedback and worked internally to enhance implementation process

Technical Trainer

July 2018 – January 2020

- Delivered software product training on site and via remote webinar for all client staff
- Assisted in testing and development coordination of client-requested product enhancements
- Created product reference and training documents

Bucknell University Computer Science Department, Lewisburg, PA
Teaching Assistant

September 2016 – May 2017

- Tutored students enrolled in the Introduction to CS course (Python) in weekly help sessions
- Assessed quality of homework and lab assignments

Ridgefield Aquatic Club, Ridgefield, CT
Assistant Coach

May 2016 – August 2016

- Coached swimmers of varying abilities ages 8-12 at after-school swim practice
- Assisted swimmers with technical stroke work
- Worked with swimmers to identify areas of improvement at competition races

Regional YMCA, Brookfield, CT
Lifeguard and Swim Instructor

May 2015 – January 2016

- Lifeguarded and assisted pool patrons
- Instructed private and group swim lessons for swimmers of varying ability ages 5-16

Campus Activities

- Philosophy Club
- Club Swim Team

August 2017 – May 2018

November 2014 – May 2018

Volunteer Service

Ambassador, Lobby Musician
Danbury Hospital

June 2017 – May 2018

- Assisted admitted patients, families, visitors, and guests in locating their respective services/departments
- Assisted with wheelchairs & disabled patrons as needed
- Played classical piano for hospital guests in lobby

Piano

March 2011 – May 2014

Masonicare at Newtown, the Village at Brookfield Common, Maplewood at Danbury, Maplewood at Newtown

- Played classical piano for residents