

## College Undergraduate Checklist

***The deadline for submitting an online application for the 2020 Brunswick Dealer Sons & Daughters Scholarship Program is March 16, 2020.***

***The online application, forms and transcript(s) must be in English; otherwise the application will not be accepted.***

### APPLICATION

- ☐ Complete the online application. (Available beginning January 13, 2020 at [www.brunswickscholarships.com](http://www.brunswickscholarships.com))

### BRUNSWICK DEALERSHIP EMPLOYEE VERIFICATION FORM

- ☐ Complete Section A of the form.
- ☐ Have your parent, stepparent or legal guardian submit the "Brunswick Dealership Employee Verification Form" to their employer for completion of Section B. If two employees qualify the applicant, each employee must complete a Brunswick Dealership Employee Verification Form. PARENT OF APPLICANT CANNOT VERIFY THEIR OWN EMPLOYMENT.

### COLLEGE UNDERGRADUATE TRANSCRIPT REQUEST FORM

- ☐ Submit the "College Undergraduate Transcript Request Form" to the appropriate college/university department to request an **official, sealed current transcript**. They must forward the transcript directly to The Brunswick Dealer Sons & Daughters Scholarship Program, PO Box 648, Naperville, IL 60566 or have it emailed by a parchment service. \*This form is not required but is provided for your convenience if needed in requesting your transcript.
- ☐ If you have attended more than one college; you must submit a copy of this form to each college. We must receive an official transcript from each school from which you have received college credits and grades.
- ☐ **COLLEGE FRESHMAN ONLY:** You **MUST** submit a "High School Transcript Form" to the high school from which you graduated. A high school official must complete Section B of the form, attach an official, sealed current transcript and forward the form and transcript directly to The Brunswick Dealer Sons & Daughters Scholarship Program, PO Box 648, Naperville, IL 60566.

### COLLEGE UNDERGRADUATE REFERENCE FORM

- ☐ Complete SECTION A of the form.
- ☐ Submit the "College Undergraduate Reference Form" to an academic advisor/administrator/faculty member of your school. Ask them to complete SECTION B and return the form directly to The Brunswick Dealer Sons & Daughters Scholarship Program, PO Box 648, Naperville, IL 60566. (**College freshman only** may submit this form to a counselor/administrator/faculty member from their high school.)

### PUBLICATION RELEASE FORM

- ☐ Read and sign the form. If you are under 18, your parent must also sign the form. Return the form to The Brunswick Dealer Sons & Daughters Scholarship Program, PO Box 648, Naperville, IL 60566 or fax to 1-630-428-2695.

**Use only the forms provided; do not submit additional materials. Remember – it is your responsibility to see that all forms are submitted on time. Applicants will be notified by email once the online application is submitted AND all required documents have been received.**