

Charity Aswile Mapamba

Kanzleistr. 12
95488 Eckersdorf
Phone: +49 (0)16228752628
E-Mail: charitympmb@gmail.com



Personal Information

| | |
|----------------|-------------------|
| Date of Birth | 18 January 1991 |
| Place of Birth | Rungwe (Tanzania) |
| Nationality | Tanzanian |

Educational Background

| | |
|-------------------|--|
| 08/2017 - 06/2019 | <i>Zhejiang Normal University, China</i> Business Administration (Master of Arts) |
| 10/2011 - 11/2014 | <i>Institute of Finance Management, Tanzania</i> Insurance and Risk Management (Bachelor of Science) |
| 04/2009 - 02/2011 | <i>Mwakaleli Secondary School, Tanzania</i> Advanced Certificate for Secondary School Education |

Work experience

| | |
|-------------------|--|
| 07/2020 - 10/2020 | <i>University of Dar es Salaam Business School (UDBS), Tanzania</i> Junior Consultant <ul style="list-style-type: none">• Worked with Dr. Tobias Swai (lead consultant) to provide consultancy service to Hotel Amaranth in Dar es Salaam (Mbezi-Luis)• Contributed to a market study analysing the business location, reviewing various aspects of the hospitality industry in Tanzania, and assessing the drivers of the provision of hospitality facilities in the project's location.• My specific tasks were data collection on the availability of hospitality facilities in the project area, providing preliminary analysis and preparation of the final report. |
| 04/2020 | <i>Marketing Support Consultancy Ltd, Ghana</i> Transcriber <ul style="list-style-type: none">• Transcribed B2B and B2C brand survey data from English to Kiswahili |

10/2019 – 11/2019 **Freelance Researcher**

- Worked with Dr. Tsubura Machiko (*Institute of Developing Economies, Japan*) on a **research project entitled “Ujamaa in Education and Politics in Post-socialist Tanzania”** that is part of a large research project called “African Potentials” funded by Japan Society.
- Collected relevant data from schools.
- Organised expert interviews and a focused group discussion with students at the University of Dar es Salaam, Tanzania
- Provided translations and transcriptions (Kiswahili – English)
- Sought research clearance from the Tanzania Commission for Science and Technology (COSTECH) for the lead researcher and organized the logistics for her stay in Tanzania.

06/2015 – 01/2017 *Autobot Magic Industry, Tanzania*

Administrative Officer, Tanzania

- Reported to the CEO of the company.
- Supported the recruiting process.
- Documentation and follow-up on important actions and decisions from meetings
- Renewed visas and work permit for foreign workers
- Worked partly in the accounting department: issuing petty cheques, office monthly budgeting and planning.

01/2015 – 06/2015 *Advance Bank (now Letshego Bank), Dar es Salaam, Tanzania*

Loan Officer

- Customer service: assisting customers with account opening and in the loan application process, advising customers on business management in relation to the loan taken.
- Loan appraisal

Voluntary work

09/2018 – 04/2019

GrapeSeed Dongyang English Medium School, China

Volunteered to teach English classes for pre- and primary school pupils

Computer Skills

MS Office

Very good

Language Skills

| | |
|------------------|-----------------|
| English | Business fluent |
| German | Intermediate |
| Kiswahili | Native speaker |

Interests and Hobbies

Singing, cooking, and taking part in community activities

Eckersdorf, 05.08.2023

A handwritten signature in blue ink, appearing to read 'A. Lumba', is written over a light blue horizontal line.