# **Charity Wanjiku Nyambura**

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GitHub: https://github.com/charitywanjiku

#### **FULL STACK ENGINEER**

I am a dedicated and detail-oriented professional with a solid background in IT. Known for my exceptional problem-solving skills and proactive approach, I excel in managing and analyzing data within goal-focused environments. Having successfully completed my Software Engineering program at Moringa School, I am now eager to leverage my expertise and continue advancing in the tech industry.

#### **CORE COMPETENCIES**

JavaScript ES6

HTML5

CSS3

ReactJS

Python

Flask

Database administration-MySQL

Strong attention to detail

Customer-focused service

Ability to identify and correct errors

Precise data handling

Skilled in delivering excellent service

Excellent time management skills

Excellent microsoft excel skills

#### DATA ENTRY AND ANALYSIS | DENKIL LTD | June 2023

- Identified errors in data entry and related issues, reporting to supervisors for resolution.
- Monitored hardware to identify errors and maintain performance and functionality.
- Applied data program techniques and procedures to optimize operations.
- Performed regular backup operations to save data and avoid loss.
- Transferred data from paper formats into database systems to keep digital format

#### VOLUNTEER | KENYA RED CROSS YOUTH SOCIETY | Jan 2023 - Present

During my time as a volunteer with the Kenya Red Cross, I dedicated myself to assisting those impacted by natural disasters such as fires and floods. My responsibilities included offering emotional support, distributing essential items like clothing and kitchen supplies, providing food, administering polio vaccines, and organizing tree planting projects. This role allowed me to help individuals recover and rebuild while also contributing to environmental restoration. It was a profoundly enlightening experience that highlighted the importance of empathy and compassion. I found great satisfaction in being able to make a significant difference in the lives of those affected and in promoting environmental sustainability.

## DATA ENTRY CLERK | NTSA | Feb 2023 — April 2023

- Created and maintained spreadsheets using Excel.
- Identified errors in data entry and related issues, reporting to supervisors for resolution.

- Monitored hardware to identify errors and maintain performance and functionality.
- Applied data program techniques and procedures to optimize operations.
- Performed regular backup operations to save data and avoid loss.
- Transferred data from paper formats into database systems to keep digital formats.
- Practiced data integrity to adhere to security policies and guidelines.

# INTERN | HUSBAH LTD | July 2022 - November 2023

- Worked as a sales intern, supporting the sales team in various capacities.
- Generated and maintained customer leads, contributing to the expansion of the client base.
- Assisted in preparing sales presentations and proposals for potential clients.
- Managed and updated the customer relationship management (CRM) system to ensure accurate and current data.
- Conducted market research to identify potential sales opportunities and trends.
- Provided administrative support, including scheduling meetings and coordinating sales events, to streamline the sales process.
- Participated in team meetings and provided input on strategies to enhance sales performance.

# DATA ENTRY CLERK | MUSHOLA FREIGHT FOWARDERS | June 2022 — July 2022

Organized files, faxed reports and scanned documents into document management system

# REGISTRATION OFFICER | IEBC | Jan 2022 — March 2022

 Safeguarded integrity of registration through awareness of fraudulent activity and forged documents.

- Carried out electronic voter registration using the Biometric Voter Registration kits.
- We later carried out voter verification ensuring that all the credentials were correctly entered.

## **EDUCATION**

Moringa School, Nairobi (2023-2024)

**Software Engineering** 

**ALX(Feb 2024 - Apr 2024)** 

Al Career Essentials Program

**Kenyatta University** (2020 – 2024)

Bsc. Statistics and Programming

## PERSONAL INTERESTS

Reading novels

Programming

Swimming

Writing

Creating

## REFEREES

#### Collins Abwalaba

Project Manager, Mushola

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